

Ch...
GSO
GSO II (Prog)
Sqn/Ldr (Signs)
GSO II

MISC/4835/4

seen
MCR-R 344 (N)

20,000

(1)

RELEASE REGULATIONS INDIAN ARMY AND WOMEN'S SERVICES INDIA



APRIL 1945

PRINTED BY THE MANAGER, GOVERNMENT OF INDIA PRESS, SIMLA
1945

Release Regs., I. A. Addendum.

The following Chapters and Appendices will be issued later. As and when received they will be inserted in their proper sequence by all holders of Release Regs., I.A. Further Chapters may be added.

Chapter IV.	Appendix 'H(i), H(ii) & H(iii)'.
Chapter V.	Appendix 'L'.
Chapter VII.	Appendix 'M'.
Chapter VIII.	Appendix 'N'.
Appendix 'G'.	Appendix 'R'.

PREFACE.

The Release Regulations, Indian Army and Women's Services, India, are issued under the authority of the Government of India.

C. M. TRIVEDI,
Secretary to the Government of India.

DELHI :

April 1945.

RELEASE REGULATIONS, INDIAN ARMY AND WOMEN'S SERVICES, INDIA.

(Short title "Release Regs. Indian Army")

CONTENTS

	PAGE
INTRODUCTION
CHAPTER I.—Eligibility and Procedure
CHAPTER II—Special Provisions Applicable to Officers
CHAPTER III—Special Provisions Applicable to Members of the Women's Services, India
CHAPTER IV—Special Provisions Applicable to Released Prisoners of War
CHAPTER V—Benefits granted on Release—	
(a) Leave
(b) Overseas Services Grant
(c) Passages
(d) Clothing
(e) War Gratuities
CHAPTER VI—Release Documentation
CHAPTER VII—Accounts and Records, Indian Services
CHAPTER VIII—Repatriation of Personnel monthly resident outside India
APPENDIX A—Instructions and Table for Determining Priority of Release Group of all Personnel of the Indian Army and Women's Services, India
APPENDIX B—Unit Release Roll
APPENDIX B (i)—Instructions for Preparation of Unit Release Rolls
APPENDIX C—Table Showing Allocation of Responsibility for the Initial Preparation, Checking and Distribution of Provisional and Confirmed Unit Release Rolls
APPENDIX D—Locations of Regtl. Centres, Depots, etc. to which personnel for release who are below the Rank of Colonel are to be despatched
APPENDIX E—Initial Medical Examination Form
APPENDIX F—Report on Medical Examination Form
APPENDIX G—Clothing—Release Demob. Scales
APPENDIX H(i)—Form of Release Notification (Officers)
APPENDIX H(ii)— “ “ “ (B. O. Rs.)
APPENDIX H(iii)— “ “ “ (V. C. Os., I. O. Rs. & N. Cs. E.)
APPENDIX I—Discharge Certificate W. A. C. (I)
APPENDIX J—Form of Certificate of No Disability Claim, Women's Services, India
APPENDIX K—List of Personal Documents required in connection with Release
APPENDIX L—Documents required for Officers and B. O. Rs. proceeding for Release ex-India
APPENDIX M—Scale of Release Forms
APPENDIX N—A. F. X. 103 (modified for India)
APPENDIX O—Hollerith Code Numbers for I. A. Trades and Employments
APPENDIX P—Hollerith Code Numbers for Classes and Sub Classes
APPENDIX Q—Hollerith Code Numbers for Provinces, Districts, States and Agencies
APPENDIX R—List of Colonial Treasurers, Command Paymasters and other Imperial Agents in the Dominions, Colonies & Protectorates

(4)

ABBREVIATIONS.

A.A.	..	Army Act.
A.D.M.S.	..	Assistant Director of Medical Services.
A.F.	..	Army Form.
A.F.I.	..	Auxiliary Force, India.
A.G.	..	Adjutant General in India.
A.I. (I)	..	Army Instruction, India.
A.I.R.O.	..	Army in India Reserve of Officers.
B.O.R.	..	British Other Ranks.
B. S. Personnel		British Service Personnel.
C.F.A.	..	Competent Financial Authority.
C.in-C.	..	Commander-in-Chief.
C.M.A.	..	Controller of Military Accounts.
C.O.	..	Commanding Officer.
C.P.B.T.(I)	..	Chief Paymaster, British Troops (India).
Dept.	..	Department.
D.G., I.M.S.	..	Director General, Indian Medical Services.
D. of D.	..	Director of Demobilization.
D.M.P.	..	Director of Manpower Planning.
D.M.S.	..	Director of Medical Services in India.
D. of O.	..	Director of Organization.
D.O.S.	..	Director of Ordnance Services.
D.V.S.	..	Director of Veterinary Services.
D.W.A.C.(I)	..	Director of Women's Auxiliary Corps (India).
E.C.O.	..	Emergency Commissioned Officer.
E.I.C.O.	..	Emergency Indian Commissioned Officer.
F.C.M.A.	..	Field Controller of Military Accounts.
F.R.(I)	..	Financial Regulations for the Army in India.
G.H.Q.(I)	..	General Headquarters (India).
G.O.C.-in-C.	..	General Officer Commanding-in-Chief.
H.M.G.	..	His Majesty's Govt. of Great Britain and Northern Ireland.
I.A.	..	Indian Army.
I.A.A.	..	Indian Army Act.
I.A.C.C.	..	Indian Army Corps of Clerks.

I.A.D.C.	..	Indian Army Dental Corps.
I.A.M.C.	..	Indian Army Medical Corps.
I.A.O.	..	India Army Order.
I.A.O.C.	..	Indian Army Ordnance Corps.
I.A.V.C.	..	Indian Army Veterinary Corps.
I.C.O.	..	Indian Commissioned Officer.
I.M.S.	..	Indian Medical Service.
I.O.R.	..	Indian Other Rank.
I.L.A.	..	Individual Running Ledger Account.
I.R.R.O.	..	Indian Regular Reserve of Officers.
I.S.F.	..	Indian States Forces.
I.T.F.	..	Indian Territorial Force.
I.U.L.	..	India Unattached List.
K.C.I.O.	..	King's Commissioned Indian Officer.
K.C.O.	..	King's Commissioned Officer.
K.R.	..	King's Regulations.
L.A.O.	..	Local Audit Officer.
M.A.D.	..	Military Accounts Department.
M.S.	..	Military Secretary, General Headquarters.
N.C.E.	..	Non-Combatant Enrolled.
O. & C.H.	..	Officer & Clearing House.
O.C.	..	Officer Commanding.
O. i/c.	..	Officer in charge.
O.2.E.	..	O. i/c. G.H.Q. 2nd Echelon.
Pay A.O.	..	Pay Accounts Officer.
Q.M.G.	..	Quartermaster General in India.
R.I.A.S.C.	..	Royal Indian Army Service Corps.
R.P.B.T.(I)	..	Regimental Paymaster, British Troops, India.
R.W.	..	Royal Warrant for the Pay, Appointment, Promotion and Non-effective Pay of the Army.
S.U.L.	..	Special Unemployed List.
U.K.	..	United Kingdom.
V.C.O.	..	Viceroy's Commissioned Officer.
W.E.	..	War Establishment.
W.O.	..	Warrant Officer.

DEFINITIONS

- Demob. Centre* .. This expression, for the purpose of these regulations, includes any Depot, Regimental or Training Centre to which individuals or drafts will proceed for release vide App. 'D'.
- Dispersal }
Dispersed }* .. The movement of released personnel from their demob. centre to their homes or selected place of residence.
- Documentation* .. The completion of the records of individuals and/or drafts and the preparation of all forms required in connection with the release of individuals. The term is also used to mean the procedure for the maintenance of records and the forms, etc. required in connection therewith. The sense is clear from the context.
- End of War or Emergency* For the purpose of these Regulations will be the date fixed by the Government of India.
- Individual* .. The word individual, where the context admits, includes officers, other ranks, members of Women's Services, India and enrolled non-combatants.
- Joint Repatriation Office* An office established at G.H.Q., Delhi to receive all applications for repatriation of personnel to countries other than India or the United Kingdom. Details of the functions of this office are contained in Chapter V.
- Officer i/c Records, Record Office.* These terms include the officer (or Record Office) who is responsible for keeping the basic records in India or U. K. of the individual concerned and in whose custody these records are actually held. In the case of W.A.C. (I) this is the W. A. C. (I) Records and Accounts Section.
- Officer* .. Includes K. C. Os., K. C. I. Os. and I. C. Os. whether emergency commissioned or otherwise and A. I. R. O. Departmental Officers are included in the above categories.
- Pay Authorities* .. British Service Officers .. C.P.B.T. (I), Officers Accounts Branch, Rocket Lines, Meerut.
 Indian Army Officers .. F.C.M.A. (O. and C. H.),
 I.M.N.S. .. Sassoon Road, Poona.
 A.I.N.S. (R) { Officers and
 A.N.S. } Members.
 I.V.A.S. ..
 B. O. Rs. (Including those of the I.U.L.) .. R.P.B.T. (I), Rocket Lines, Meerut.
 V. C. Os., I. O. Rs. and N. Cs. E. .. The Field Accounts Section attached to the Depot or if the soldier is not based on a Depot the F. C. M. A. (O.R.), Ambala.
 W.A.C. (I) Officers and Auxiliaries. .. W.A.C. (I) Records and Accounts Office.

In case of personnel on the peace system of Accounting.

W.A.C. (I) Officers serving at G.H.Q. .. M.A.G. (Pay Section), Simla.

In other cases the Unit Accountant attached to the individual's unit, or in the case of units without Unit Accountants to F.C.M.A. or C.M.A. concerned.

Permanently attached .. Those personnel filling vacancies shown as "attached" on the W.E. of a unit.

Example.—

I.A.M.C.—Medical Officer.

I.A.O.C.—Armourer Havildar.

shown as "attached" on the W.E. of an Indian Inf. Bn.

Personnel .. See "Individual".

Priority Group .. Groups in the priority of release roll showing order of eligibility for release of all individuals. Each group will consist of individuals having the same degree of priority. (See para 4.)

Public Funds .. See F.R. (I) para. 1.

Recruiting and Employment Office. Offices staffed by the Recruiting Staff and combining the functions of recruiting and resettlement. Separate instructions regarding their location and functions will be issued.

Release } Released } .. Release from Army Service which includes:—

- (a) Transfer to a reserve or pension establishment.
- (b) Disembodiment of personnel.
- (c) Discharge.
- (d) Reversion to unemployment, S.U.L. or retired list.
- (e) Relinquishment of Commission.

Releasable .. Personnel eligible for release.

Temporarily } attached } .. Those attached to a unit but not filling any authorised vacancy on its W.E.

Unit .. The word includes, where the context admits, every type of formation H. Qrs., school, depot or any other establishment having a separate War or Peace Establishment.

X List .. A list maintained by G.H.Q. 2nd Ech., for the purpose of accounting for all personnel under its administration who are—

X(i) .. Posted from units to fill vacancies in an authorised W.E. of a Headquarters or Extra-Regimental Unit.

X(ii) .. Evacuated on medical grounds behind Regimental Aid Posts.

X(iii) .. Absent without leave until struck off strength as deserter and other ranks under unsuspended sentence of detention or imprisonment when not in unit custody.

X(iv) .. Unposted reinforcements in the theatre of WAR belonging to the corps.

X(v) .. Struck off the strength of their unit but not included in X Lists (i) to (iv) nor (vi) who for one reason or other are not available for posting, such as personnel on courses exceeding 3 months' duration.

X(vi) .. Posted as "missing" until removed.

INTRODUCTION

1. These regulations apply only to personnel of the Indian Army and members of the Women's Services, India. They do not apply to personnel of the Indian States Forces, concerning whom such separate instructions as may be necessary will be issued ; nor do they apply to British Service personnel serving with or attached to units, corps and services of the Indian Army who will be governed by "Regulations for Release from the Army" published under the authority of the Army Council and such instructions subsidiary thereto as may be issued from time to time by G.H.Q. It is important to bear in mind that for this purpose all personnel of the I.U.L. other than officers and substantive departmental warrant officers are classed as British Service since they must be posted to a British unit prior to their release from the service being carried out. This posting may be proforma.

2. These regulations govern the release from service in the armed forces of personnel to whom they apply (vide para. 1) who may from time to time be found surplus to requirements. Such releases are known as Class 'A' Releases. There are two other classes of releases, i.e., Class 'B' consisting of personnel released to undertake specified employment of national importance ; and Class 'C' consisting of personnel released on compassionate grounds.

3. All individuals to whom these regulations apply will be allotted to a priority of eligibility for release group and their priority within that group determined in accordance with the instructions contained in these regulations.

4. "Priority of eligibility for release groups" are hereinafter referred to as "priority groups" for brevity. It is important to remember that they are what their full title indicates : and that inclusion in them confers no rights to release other than are inherent in the terms and regulations under which the individuals concerned are serving.

5. Release will be ordered by G.H.Q. (I) (by D.M.S. in the case of officers and O.Rs. of the I.M.S., I.A.M.C., I.A.D.C. and Nursing Services, by Military Secretary in the case of other officers of and above the rank of Colonel and by the D. of O. in the case of all other officers and O.Rs.) and may be by complete groups or portions of groups at a time. *Release of specified individuals or groups of individuals may also be ordered by the authorities specified above irrespective of the priority groups in which they are placed.* Orders for the release of a portion of a group may be in the form of instructions to release certain classes or certain army trades or to release complete groups less members of specified classes or individuals with specified army trades or other special qualifications.

6. *Any individual or category of individuals may be retained on the grounds that his or their retention is operationally essential, but such retention will only be exercised in cases of undoubted operational necessity and after careful examination has shown that the personnel concerned are indispensable.* Such retention may only be ordered if within the conditions of the engagement, etc. on which the individual is serving.

7. Authority to order the retention of individuals under para. 6 above is delegated to the Commander not below the rank of Major-General under whom the individuals are serving. It can be exercised only in respect of



specified individuals ; and must in no case take the form of a collective order. Authority to order collective retention under para. 6 is delegated to Commanders-in-Chief (G.O.Cs.-in-C where no C.-in-C. exists) in Commands outside the India Command only. This delegated authority must be exercised personally by Commanders concerned.

8. All sanctions accorded for compulsory retention on grounds of operational necessity will be reviewed monthly by the authority competent to sanction such retentions under whom the individual is, at the time, serving. When retention is no longer essential on operational grounds the sanction will be cancelled ; and the individual will be released at the next suitable opportunity.

9. The primary factor in determining the priority group to which an individual is to be allotted is age combined with length of service in the present war. Services in the present war will count from 3rd Sept. 1939. Detailed instructions are contained in Appendix 'A'.

10. No individual will be released from the service under these regulations against his will provided that his services can be usefully employed within the sanctioned establishment in force for the time being.

11. Personnel on release from the service as Class 'A' releases under these regulations will be disposed of as follows on completion of such release or other form of leave as may be admissible to them :—

Officers.—(a) Officers on the retired list, other re-employed regular officers and members of the I.R.R.O. will revert to unemployment.

(b) Officers of the A.I.R.O. will be released from Army Service and will be dealt with in accordance with Regulations for A.I.R.O.

(c) Officers of the S.U.L. who have reached the requisite age or service limit will be transferred to the pension establishment under the rules applicable to the S.U.L.

(d) E.C.Os. will relinquish their commission, those who also hold A.F.I. or I.T.F. commissions reverting to their A.F.I. or I.T.F. status, or should they volunteer and their services be required they will be transferred to any reserve that it may be decided to constitute.

B.O.Rs.—(e) Will be transferred to the pension establishment if entitled to pension. If not entitled to pension they will be discharged with such gratuity as may be admissible.

V.C.Os.—(f) Will be discharged with such pension and/or gratuity as may be admissible or should they volunteer and their services be required they will be transferred to any reserve that it may be decided to constitute.

I.O.Rs. and N.Cs.E.—(g) If serving on a regular engagement with a liability for service in a reserve or if not having such a liability, volunteer and are accepted for service in any reserve which it may be decided to constitute, will be transferred to the reserve with such gratuity as may be admissible. If not so liable or volunteering and accepted they will be discharged with such pension and/or gratuity as may be admissible.

Members of the Women's Services, India.—(h) Officers will relinquish their commission. Other ranks will be discharged.

12. Where it is found that the regulations in this book are at variance with existing regulations, those in this book will take precedence.

CHAPTER I.

Eligibility and Procedure.

Section I Class 'A' Releases.

Eligibility.

50. All personnel of the Indian Army and the Women's Services, India will be eligible for release under these regulations with the following exceptions :—

(a) Personnel of all ranks who volunteer and are permitted to continue to serve until the end of the war/emergency under their existing engagement or commission (code letters D. V. see para. 58).

(b) Personnel who may volunteer and be permitted to serve under any other form of engagement or commission which may be in force from time to time (D.V.R.).

(c) Officers holding regular commissions on the active list including those compulsorily retained under the provisions of A.I.(I) 114/42. They will, however, be allotted to a group and included in the unit rolls (D.R.).

(d) Officers who have been recalled from the S.U.L. who have not reached the age and/or service limit for retirement under the rules pertaining to them. They will, however, be allotted to a group and included in the unit rolls (D.R.).

(e) Officers with emergency commissions from an unexpired B.O.R. regular engagement who elect to revert to the ranks to complete that engagement (D.V.R.).

(f) Officers with emergency commissions from V.C.Os. rank who elect and are permitted to continue to serve as V.C.Os. (D.V.R.).

(g) V.C.Os. promoted during the war and direct commissioned V.C.Os. who received their commissions during the war and who elect and are permitted to continue to serve in a rank not below that of Havildar (D.V.R.).

(h) All B.O.Rs., I.O.Rs. and N.Cs.E. serving on an unexpired regular engagement with the colours including any unexpired sanctioned extension of such engagement (D.R.).

Note :—(1) In assessing the amount of unexpired Colour Service of a regular soldier, the compulsory retention of the soldier and the prolongation of his service up to 12 months permissible under Section 87 of the Army Act will not be taken into account.

(2) Regular Army Soldiers with any length of unexpired Colour Service, however short, to complete will be retained in the Service until their engagement is complete. As soon as an individual's Colour Service is complete and not before, he will become eligible for release and will be included with the non-Regular Army release groups according to his age and service and any other priority to which he may be entitled.

(i) Civilians employed by the army, who will be released in accordance with the conditions in their contracts or terms of service when their services are no longer required.

(j) No individual will become eligible for release in Class 'A' until he has completed a minimum of six months service (D.I.S.).

51. All personnel of the Indian Army and of the Women's Services, India other than civilians, irrespective of whether they are or are not

eligible for release under these regulations, will be allotted to their appropriate priority group in accordance with the instructions contained in Appendix A and by the authorities specified in these regulations. Individuals who, subsequent to their allotment to a priority group, attain the age of 50 years will not have their group altered, but will have the code letter O prefixed to their group number, indicating overriding priority for age (vide para. 58). They will be eligible for release with the next group ordered to be released subsequent to the grant to them of this overriding priority. Individuals will be given this overriding priority on 1st Jan. of the year in which they will attain the age of fifty years provided that they have completed a minimum of six months service on the 1st Jan. concerned.

In the case of personnel serving in the India Command this allotment to groups will be made by the O.C. Unit for all personnel borne on the strength of the unit. In the case of personnel serving outside the India Command the allotment will be made by the O.C. Unit or by G.H.Q. 2nd Echelon as may be directed by C-in-C/G.O.C.-in-C. concerned. Allotment in respect of personnel on the 'X' List other than X.1 will be made by G.H.Q. 2nd Echelon. Personnel on leave in India or elsewhere will be included by the unit, etc., on whose strength they are borne.

Unit Release Rolls.

52. Release rolls will be prepared and disposed of in accordance with the following instructions.

53. For the purpose of establishing and recording Priority Groups two types of unit Release Rolls will be required for each unit, establishment or formation. These will be in the form set out in Appendix 'B'. These Rolls will be known as the *Provisional Roll* and the *Confirmed Roll* respectively. The allocation of responsibility for the initial preparation and for the checking and distribution of the two types of Nominal Roll is set out in the Table (Appendix "C").

54. Separate nominal rolls of both types are required for :—

Each individual unit, establishment or formation.

Each of the following categories of personnel of each such unit, etc. :—

- (a) Officers.
- (b) B.O.Rs.
- (c) V.C.Os. and I.O.Rs.
- (d) Enrolled Non-Combatants.
- (e) Members of the Women's Services (India) (Officers and Other Ranks separately).

Note.—Only Officers and B.O.Rs. of the I.A. and members of the Women's Services, India are to be included in these rolls. British Service Officers and B.O.Rs. attached to Indian Army Units and services will be shown in separate rolls prepared in accordance with Release Regulations published by the War Office and supplementary instructions thereto issued by G.H.Q. Only B.O.Rs. of the substantive rank of Departmental Warrant officers Class I are I.A. All others serving with the Indian Army are British Service and will be dealt with accordingly.

eligible for release under these regulations will be allotted

AMENDMENTS TO RELEASE REGS. IA.

In seventh line of para. 51 of Release Regs. IA, after the words "50 years" insert comma and add "other than those ineligible for release under para. 50,".

L443Army—20,000—13.7.45—GIPS

provided that they have completed a minimum of six months service on the 1st Jan. concerned.

In the case of personnel serving in the India Command this allotment to groups will be made by the O.C. Unit for all personnel borne on the strength of the unit. In the case of personnel serving outside the India Command the allotment will be made by the O.C. Unit or by G.H.Q. 2nd Echelon as may be directed by C-in-C/G.O.C.-in-C. concerned. Allotment in respect of personnel on the 'X' List other than X.1 will be made by G.H.Q. 2nd Echelon. Personnel on leave in India or elsewhere will be included by the unit, etc., on whose strength they are borne.

Unit Release Rolls.

52. Release rolls will be prepared and disposed of in accordance with the following instructions.

53. For the purpose of establishing and recording Priority Groups two types of unit Release Rolls will be required for each unit, establishment or formation. These will be in the form set out in Appendix 'B'. These Rolls will be known as the *Provisional Roll* and the *Confirmed Roll* respectively. The allocation of responsibility for the initial preparation and for the checking and distribution of the two types of Nominal Roll is set out in the Table (Appendix "C").

54. Separate nominal rolls of both types are required for :—

Each individual unit, establishment or formation.

Each of the following categories of personnel of each such unit, etc.:—

- (a) Officers.
- (b) B.O.Rs.
- (c) V.C.Os. and I.O.Rs.
- (d) Enrolled Non-Combatants.
- (e) Members of the Women's Services (India) (Officers and Other Ranks separately).

Note.—Only Officers and B.O.Rs. of the I.A. and members of the Women's Services, India are to be included in these rolls. British Service Officers and B.O.Rs. attached to Indian Army Units and services will be shown in separate rolls prepared in accordance with Release Regulations published by the War Office and supplementary instructions thereto issued by G.H.Q. Only B.O.Rs. of the substantive rank of Departmental Warrant officers Class I are I.A. All others serving with the Indian Army are British Service and will be dealt with accordingly.

(12)

AMENDMENTS TO RELEASE REGS IA

The following code letters will be added to Release Regs IA para. 58—

DV 1—Deferred Volunteer for retention (Officers & BORs only) for 1 year (see para 66)

DV 2—Deferred Volunteer for retention (Officers & BORS only) for 2 years (see para 66)

Add at bottom of para 66.

“The period of voluntary deferment in case of DV1 and DV2 will be reckoned from the first day an individual's group is due for release.

Volunteers for deferment for 1 or 2 years will be required to sign the following certificate—

“I fully realise that if my retention is confirmed my release will be—

(i) Deferred for one|two years from the date on which my priority group is notified as being due for release

No. of Priority Group.....

(ii) Subject to normal rules regarding posting transfer promotion pay etc.”

L429 Army—20,000—29.6.45—GIPS

55. Separate rolls will be prepared for personnel permanently attached to a unit by the O.C. of that unit. A separate roll will be prepared for each Regiment or Corps involved, the name of the parent Regiment or Corps being shown in the remarks column. Personnel temporarily attached will be shown on the rolls of their permanent unit by the O.C. of that unit.

56. *Provisional Rolls* will be prepared in the order or sequence of names most convenient to the preparing authority.

Confirmed Rolls must be prepared in Priority Group Order ; i.e., names will be entered by Priority Groups, a space being left between each group of names.

57. It is of the utmost importance that Personal|Army|Regimental Numbers should be correctly stated. In the case of officers prefix or suffix letters (if any) should invariably be quoted.

58. Where the information is available at the time the rolls are prepared the following code letters will be entered opposite the name of the individual concerned in the appropriate column of the rolls.

D.V.R.	..	Deferred—Volunteer for Regular Army and recommended.
D.V.	..	Deferred—Volunteer for retention until the end of the war emergency and recommended. See para. 66. The certificate mentioned therein must be signed by the individual at the time he is allotted these code letters. It will be forwarded immediately to the Officer i/c., Records Record Office concerned (See Definition in Appendix " C ").
D.V.T.	..	Deferred—Volunteer for Vocational Training and recommended. Separate instructions regarding the extent to which deferment is permissible will be issued.
V.	..	Volunteer for the Regular Army or for retention until the end of the War Emergency but NOT recommended.
O.	..	Overriding priority—age.
D.R.	..	Deferred—Regular soldier with incomplete colour service or officer holding regular permanent commission.
D.O.V.	..	Deferred—Operationally vital.
M.	..	Married. Overriding priority applicable to members of the Women's service only, who exercise the right to this priority.
D.S.	..	Deferred—under sentence or suspended sentence.
D.I.S.	..	Deferred—incomplete service (i.e., under 6 months).
R. Ind.	..	For release in India (applies to non-Indian personnel only).

R.U.K.	..	For release in the U.K.
R.O.O.	..	For repatriation overseas to countries other than India or the U.K.

Note :—For purpose of release, a woman will be regarded as married provided the marriage is legally subsisting (i.e., not terminated by the death of the husband or dissolved or annulled by a Court of competent jurisdiction and provided the parties are not separated by order). Widows have no marriage priority.

59. Of the code letters given in para. 58, the following cannot be entered until later.

D.V.T.—This will have to be the subject of amendments to the rolls (See para. 61) when the rules governing retention for vocational training are published.

O.—This must, in its nature, form the subject of amendments as it becomes operative in each case (vide para. 51).

D.O.V.—This cannot be entered until the release of an individual or of the group in which he is contained is ordered.

D.I.S.—This will not be entered until actual orders are issued for the release of the group to which a man belongs.

60. The remaining code letters will be subject to amendment from time to time as the circumstances or intentions of individuals change.

61. Any amendment or addition to Confirmed Release Rolls (See Appendix 'C') will be notified in Part II Orders, copies of which will be forwarded to the officers named in the fourth Column of the table in para. 64. These officers will amend accordingly the documents for which they are responsible.

On receipt of amendments to the Unit Release Rolls, Officer i/c Records will take further action in accordance with instructions issued to them by G.H.Q.

62. It is important that the distribution of these rolls should be carried out as rapidly as possible. They must therefore be prepared initially as accurately and completely as the information available with the preparing authority permits and any points on which checking is specially required indicated when forwarding them to the checking authority (Appendix 'C'). The maximum period for which rolls are held up for checking should not exceed fourteen days.

63. On receipt of the rolls, distributed as in Appendix 'C' O.C. Units will notify each individual the priority group to which he has been allotted. In the case of personnel on the 'X' List other than X(i) the notification will be made by G.H.Q. 2nd Echelon to the officer under whom the individual is serving for communication to him. On receipt of this notification any individual who considers that he has been wrongly allotted to a group may represent the matter to his Commanding Officer. The C.O., if he considers the allotment may be due to a mistake in records, will represent the matter to the G.H.Q., 2nd Echelon or record officer concerned who after investigation will take action to amend the group if justified and will report the result of investigation to the O.C. Unit in which the individual is serving.

64. The priority group allotted in the *confirmed rolls* to each individual will be entered in his documents as follows. The entry will be made both in figures and words and will be attested by the dated signature of

(15)

the officer making it. Where possible the entry will be made in ink. Where code letters (*vide* para. 58) have been entered in the rolls these code letters will be entered immediately before the group number in the documents each code letter group or priority group number by a hyphen. Subsequent alterations in these entries will be similarly attested and dated by an officer.

Document.	Description.	Place of entry.	Authority responsible for entry.
(a) Officers—			
I.A.F.Z.-2041 .	Officers Record of Service	Top right hand corner of front page.	Original—Record Office. Duplicate—G. H. Q., 2nd Echelon (<i>vice versa</i> in case of R.I.A.S.C.).
D.M.S.-34 .	Indian Military Nursing Services.	Do.	Original—D. M. S. Duplicate—G. H. Q., 2nd Echelon.
A.B.-439 .	Officers Record of Service	Bottom left hand corner page 3.	O. C. Unit.
I.A.F.U.-1744 .	I. U. L. Officers Record of Service.	Top right hand corner of front page.	Original—Indian Record Office. Duplicate—G. H. Q., 2nd Echelon.
(b) Other Ranks, Auxiliaries and N. C. S. E.			
I.A.F.U.-1744 .	I. U. L. B. O. Rs. Record of Service.	Top right hand corner of front page.	Original—Indian Record Office.
A.F.B.-103 .	Service and Casualty Form. (B. O. Rs. and Auxiliaries.)	Serial No. (f) (4) . . .	G. H. Q., 2nd Echelon, W.A.C.(I) Records and Accounts Section in the case of WAC(I)
I.A.F.F.-958 .	Service and Casualty Form. (I. T. and Followers).	Top right hand corner of front page.	G. H. Q., 2nd Echelon or O. C. Unit if on F. S. system of documentation and not administered by a 2nd Echelon.
A.F.B.-122 M. .	Field Conduct Sheet (I. O. Rs.).	Do. . .	O. C. Unit.
A.F.B.-122 .	Field Conduct Sheet (B. O. Rs. and Auxiliaries).	In the space following the entry "Date of last entry in Coy. Conduct Sheet" at left hand top corner.	Do.
A.B.-64 M. .	Soldier's Pay and Service Book (I. O. Rs.) and Auxiliaries.	Top right hand corner page 7.	Do.
A.B.-64 Pt. I. .	Soldier's Pay and Service Book (B. O. Rs.).	Last two lines of page 3 . .	Do.
I.A.F.K.-1155 .	Sheet Roll (Indian Soldiers).	Top right hand corner of cover.	Officer i/c. Records.
I.A.F.K.-1156 .	Sheet Roll (non-combatant).	Do.	Do.
I.A.F.K.-1170 .	Attestation Form [W. A. C. (I)].	Top right hand corner of front page.	W. A. C. (I) Records and Accounts Section.

65. The priority group allotted to individuals together with the code letters referred to in para. 58, will, after the check of the rolls (Appendix 'C') has been completed, be invariably quoted immediately after the name of the individual when reporting all casualties and in all Part II Orders. *Example* :—1234 Sepoy Mohd. Khan is in priority group 30, is deferred as operationally vital and is a volunteer for Vocational Training and recommended. His priority group and prefixes would be quoted as follows :—

No. 1234 Sepoy Mohd. Khan—DOV—DVT—30.

Deferment of Release.

66. Personnel, who are otherwise eligible for release, but who wish have their release deferred, may be permitted to continue to serve provided that their services can be utilised within the sanctioned establishment, and their retention is recommended.

If retention is recommended, a man will be required to sign the following undertaking which will be forwarded to the Officer i/c. Records for record with his documents.

"I realise that if my retention is confirmed I will cease to be eligible for release, subject to my services still being required, before the end of the war|emergency or for such time thereafter as my services may be required in accordance with the terms of my engagement and will continue to be subject to transfer, etc., in accordance with the rules in force."

This para. does not apply to personnel permitted to undertake service on a regular engagement or on any special form of engagement that may be introduced for a period after the end of the war|emergency.

The authorities empowered to confirm retention under this para. are :—

For Officers ..	G.H.Q. (I) (D.M.S., India for I.M.S., I.A.M.C., I.A.D.C. and Nursing Officers, M.S. for Officers of and above the rank of Colonel, D. of O. for all others).
-----------------	--

For V.C.Os., B.O.Rs., I.O.Rs. & N.Cs.E. ..	Officer i/c Records, or G.H.Q. 2nd Ech. or G.O.C.-in-C. overseas where there is no 2nd Echelon.
--	---

Members of the Women's Services other than Officers ..	Officer i/c Records.
--	----------------------

A married woman who has deferred her release, can claim release at any time unless temporarily retained under the military necessity clause.

67. In deciding whether to recommend applicants for the categories D.V.R. and D.V. as in para. 58 commanding officers will consider the future importance of :—

- (a) Service efficiency.
- (b) Medical standard.
- (c) Educational capability.
- (d) A well-balanced cadre of V.C.Os., N.C.Os. and men in the regiment, corps, service or department : this to be obtained by proportioning the various ranks and trades and by limiting age and service for retention in each rank.

Later on it will be possible for G.H.Q. (I) to issue more detailed guidance re. (d) to Os.C. units who will be revising or making their recommendations, and to Os. i.e. Records (or the other authorities shewn in para. 66) who in conjunction with Os.C. units will be responsible for confirming retention in the service. It will later also be possible to state the conditions of service in the Reserve.

Restrictions on Release.

68. In addition to personnel compulsorily retained under the provisions of para. 6, the following special restrictions on release are imposed.—

(a) Any person serving a sentence imposed under the Army Act of penal servitude, imprisonment, detention, or field punishment or under the Indian Army Act of transportation, imprisonment or field punishment, will not be eligible for release until he has completed his sentence, or until it has been remitted, or commuted for a punishment other than any of those mentioned in this sub-clause.

(b) A person, serving under a suspended sentence of any of the kinds mentioned in sub-clause (a) (other than field punishment which cannot be suspended), will not be eligible for release, until his sentence has run out, or until it has been remitted, or commuted for a punishment other than any of those mentioned in sub-clause (a). When a person serving under a suspended sentence comes within a priority group which has been ordered to be released the competent military authority will at once review the sentence.

(c) A person awaiting trial or investigation of a serious charge against him will not be released from service until the investigation and/or trial has been completed. If the trial results in a sentence of one of the kinds mentioned in sub-clause (a) such person will be dealt with in manner provided in that sub-clause. Once a soldier has completed the terms of his engagement his discharge will not be delayed unless a serious charge is pending against him.

(d) An officer having under his command an essential witness in a case will, before releasing him, refer the matter to the officer having power to convene a court martial or to the " Superior Military Authority ".

69—99. Blank.

NATIONAL ARCHIVES OF INDIA

Control of Release.

100. The release of personnel of the I.A. and of the Women's Services, India will be controlled by G.H.Q., vide para. 5 of the Introduction. Normally control will be exercised by the issue of orders for the release of priority groups or parts of groups. There may however be arms of the service in which a general deficiency of certain ranks or of certain technical types exist. In such cases releases may require to be controlled by name within the priority groups concerned. Arms or categories affected will be notified by G.H.Q., as and when necessary, concurrently with the issue of orders for the release of groups or portions of groups.

101. G.H.Q. (I) Orders for release will be issued by the authorities mentioned in para. 5 of the Introduction as follows :—

Personnel serving outside the India Command—

To the H.Q. of the Command in which serving.

Personnel serving in the India Command—

To the H.Q. of the Army|Command concerned.

A copy of these orders will be issued direct to each of the following :—

Officers.

To the G.H.Q. 2nd Echelon concerned.

To the Officer i/c Records concerned.

To the Pay Authority concerned (see "Definitions").

B. O. Rs.

To G.H.Q. 2nd Echelon concerned.

To the Officer i/c Records in India of the Corps concerned.

To the Pay Authority concerned (see "Definitions").

V. C. Os., I. O. Rs. and N. Cs. E.

To the G.H.Q. 2nd Echelon concerned, if administered by a 2nd Echelon.

To the Officers i/c. Records in India concerned.

To the Pay Authorities concerned (see "Definitions").

Women's Services, India.

To the G.H.Q. 2nd Echelon concerned.

To the [W.A.C. (I) Records & Accounts Section in the case of W.A.C.(I) personnel.]

To the Officer i/c Records in India in cases where records are not maintained at G.H.Q. 2nd Ech., India Command.

To the Pay Authority concerned (see "Definitions").

102—110. Blank.

Action on Receipt of Orders for Release—General.

111. *Relinquishment of Appointments.*—An officer, W.O. & N.C.O. awaiting release, will not for that sole reason, be posted away from his unit or relieved of his appointment before the date he becomes due for release, repatriation or return to the U.K. if this would involve premature relinquishment of acting or temporary rank or loss of staff or additional pay, etc.

Personnel Temporarily in India.

112. On receipt of the copy of orders for release mentioned in para. 101 the O. i.e. Records will scrutinize the documents of all V.C.Os., I.O.Rs. and N.Cs.E. of his Regt. or Corps, on the strength of Forces ex-India Command, who are temporarily in India whether on leave or duty. He will bring to the attention of the O.C. Demob. Centre (vide Appx. 'D') the names of any such individuals who are affected by the orders for Release.

On receipt of this information the O.C. Demob. Centre will consider each case and where he considers that there is no case for the deferment of release under these regulations, he will issue orders to hold or recall the individual to the Demob. Centre and take steps for his release in the normal way.

In the case of officers, the authority (vide para. 5) issuing orders for release will take whatever steps are necessary to prevent those ordered for release who are temporarily in India, whether on duty or on leave, from returning unnecessarily to the Force ex-India on whose strength they are borne.

113—119. Blank.

Personnel Serving in Command other than India Command.

120. Personnel may be

- (a) Returned to India for release.
- (b) Despatched direct to the country in which normally resident.
- (c) Released locally with the prior consent of the Government of the Country concerned and, in the case of personnel of India domicile, provided the prior agreement of the Government of India has been secured.

With regard to (b) and (c) see paras. 200 to 221 and Chapter V.

121. On receipt of release orders from G.H.Q.(I) (see para. 101) the H.Q. of the command concerned will forthwith issue orders to all

concerned to give effect to the release subject to any restrictions the C.-in-C., (G.O.C.-in-C.) and commanders not below the rank of Major General may decide to impose under the provisions of para. 6 of the Introduction. Any such restrictions that may be imposed will at once be reported to the Director of Organization, A.G.'s Branch, G.H.Q. (I), New Delhi. The orders for release will be boldly en faced in RED with the word "RELEASE" and the number and date of the G.H.Q. (I) order authorising the release (para. 101).

122. Personnel below the rank of acting, temporary, war substantive or substantive Colonel returning to India will be despatched to the demobilization centre of their regiment or corps (*vide Appendix 'D'*) as drafts or where necessary as individuals. Officers of and above the rank of Colonel will be despatched independently to India ; and on arrival in India will, if arriving by sea or air, report to Embarkation H.Q. at the port of entry for orders. If arriving by land they will on arrival in the India Command report by signal to the Military Secretary giving their address and await orders.

123. The O. C. Unit will, before despatching personnel who are on the F. S. System of accounting, endorse on the last used counterfoil of an officer's personal cheque book and on the Pay Book of other ranks (A. B. 64 or 64 M) after the last cash entry the words "ORDERED FOR RELEASE".

In this and all other cases the words " Indian Army " will be entered after the word " Release " where Indian Army officers are concerned.

For further instructions regarding accounts see paras. 601 to 672.

124. Drafts or individuals proceeding to India for release will be kept separate and will be separately documented from personnel proceeding either as drafts or individuals for any other purpose ; and their movement orders will be boldly en faced in RED with the word "RELEASE" followed by the number and date of the G.H.Q.(I) order authorising the release (*vide para. 101*). In the case of drafts a nominal roll similarly en faced will be prepared in sextuplicate and distributed, immediately on the despatch of the draft from the unit, by the fastest means available, fast air mail if possible, to the addressees shown below. It is most important to ensure that these rolls are in exact accordance with the Casualty Returns/Part II Orders recording the departure of the draft. The rolls will be prepared in unit collations in Personal/Army/Regimental number sequence regardless of rank.

Distribution of rolls of drafts :—

One copy to the Demobilization Centre to which the draft is proceeding.

One copy to the pay authorities of the command concerned.

One copy to the G.H.Q. 2nd Echelon administering the unit (Record offices in India if the unit is not administered by a 2nd Echelon).

One copy to the pay authority (see ' Definitions ').

One copy to accompany the draft.

One copy to be retained by the unit.

The copy of the nominal roll which accompanies the draft will be kept up to date throughout the journey from the unit to the Demob-Centre. If any man falls out en-route, the Draft Conducting Officer will enter against the man's name the place, date and cause of casualty. On arrival at the Demob. Centre this up to date copy of the nominal roll will be handed to the O.C. Demob. Centre.

125. With the above exception documentation in connection with the move of personnel to India will follow the normal procedure ; but all movement documents of personnel for release will be en-faced in RED with the word " RELEASE " followed by the number and date of the G.H.Q.(I) order authorising the release.

Medical Examination.

126. All personnel being despatched to India for release will be medically examined and the form at Appendix 'E' completed in respect of them before they leave their unit. These forms will be despatched to India with the documents accompanying individuals or drafts.

Personnel being released locally or being despatched direct to countries other than India will in addition have the medical examination form at Appendix 'F' completed before they leave their units. Both forms will be forwarded to the officer responsible for keeping the records of the officer or man concerned for filing with his documents.

127. Instructions for the disposal of personnel after arrival at their Demobilization Centre are contained in paras. 180 to 184.

Clothing and Necessaries.

128. Prior to the despatch of personnel, other than officers, to India they will be completed to whatever scale of clothing and necessaries may be ordered for their move. A record to this effect will be made in I.A.F.F. 957 and attested by an officer.

129—134. Blank.

Personnel serving in India Command.

135. On receipt of G. H. Q. orders (*vide* para. 101) H. Q. of the Army|Command concerned will issue orders to all concerned to give effect to the release. These orders will be en-faced in accordance with the instructions contained in para. 121.

136. G. H. Q. orders for the release of officers of and above the rank of Colonel (acting, temporary, war substantive or substantive) will contain instructions for their dispersal. All other officers and B. O. Rs. will be despatched to the Demob. Centre of their Regiment or Corps and will proceed on release from there. If being released ex-India, they will be despatched from their Demob. Centre under the orders of G. H. Q. (Q. Mov.).



V. C. Os., I. O. Rs. & N. Cs. E. will be despatched to the appropriate Demob. Centre (*vide* App. 'D'). Nominal Rolls similarly en-faced as in para. 124 will be prepared for personnel proceeding to Demob. Centres and will be distributed as below. These rolls must be prepared in unit collation in Personal|Army|Regimental number sequence regardless of rank.

One Copy to the Demobilization Centres.

One copy to the Officer i/c. Records.

One copy to G. H. Q. 2nd Ech. India Command in the case of officers and B. O. Rs.

One copy to Pay Authority concerned (see "Definitions").

One copy to accompany the draft.

One copy to be retained by unit.

The copy of the nominal roll which accompanies the draft will be kept up to date throughout the journey from the unit to the Demob. Centre. If any man falls out en-route, the Draft Conducting Officer will enter against the man's name the place, date and cause of casualty. On arrival at the Demob. Centre this up to date copy of the nominal roll will be handed to the O. C. Demob. Centre.

137. Similar action as in para. 123 will be taken prior to despatch in the case of personnel on the F. S. system of accounting.

138. Prior to the despatch of personnel, other than officers, to their Demobilization Centre, they will be completed to whatever scale of clothing and necessaries may be ordered for the move. A record to this effect will be made in I. A. F. F. 957 and attested by an officer.

139—150. Blank.

Personnel serving in the United Kingdom.

151. The allotment to priority groups and the preparation of rolls (para. 51 *et seq*) of personnel serving in the United Kingdom will be carried out under orders to be issued by the India Office. Copies of the rolls will be sent by fast Air Mail to G. H. Q. (I) through the India Office. Orders for the release of those eligible for release under these regulations will be issued by the India Office in consultation with G. H. Q. (I). Personnel to be released in India will be returned to their Demobilization Centres in India (App. 'D'). Personnel to be released in the U. K. will be released under orders issued by the India Office. Their documentation will be completed and arrangements made by the India Office for their passage to countries other than the United Kingdom if entitled thereto.

24

152. Personnel on leave in the United Kingdom when they become eligible for release may if they so desire be released in the U. K. As their documentation in connection with release will normally be carried out in India it will be necessary for them, should they desire release in the United Kingdom, to make application to G. H. Q. (I) through the India Office.

153—179. Blank.

Procedure after arrival at Demobilization Centres.

180. Personnel for release will on arrival at the Demobilization Centre be taken on the strength of the centre, depot, etc., for all purposes. They will be formed into a separate sub unit.

181. Procedure at the Demobilization Centre will include the following :—

- (a) Check of the medical examination forms of individuals *vide* para. 126, and Appendix 'E'. Completion of medical examination form at Appendix 'F' in respect of all individuals. The fact that this has been done will be recorded on the Record of Service or Sheet Roll of the individual concerned. Application for a medical board for those individuals whose disabilities may, in the opinion of the medical officer be attributable to military service, or where the individual claims that his disability is so attributable.
- (b) Check personnel clothing and necessaries in accordance with the entries in I. A. Fs. F. 957 (see paras. 128 and 138).
- (c) Adjust individuals clothing and necessities to Release Scales *vide* Appendix 'G'.
- (d) Action for the final settlement of accounts of personnel being released, in accordance with the instructions contained in Chapter VII.
- (e) Completion of documents of personnel being released, in accordance with the instructions contained in Chapter VI.
- (f) Submission of demands on the movement control staff for dispersal movement.
- (g) Submission of demands to the Q. M. G. direct for passage for personnel entitled to Government passages ex-India to the U.K. For instructions regarding application for passages to other countries, see Chapter V.
- (h) On date of departure of individuals for release, prepare a Release Notification as in App. 'H'. Full details of its preparation and dispersal are to be found on the back of the form.

25

182. All Part II orders notifying casualties, in respect of individuals or drafts for release taken on the strength at Demobilization Centres will be given the normal distribution including the Pay Authorities concerned. In the case of officers and B. O. Rs. care will be taken that casualty returns are sent to G. H. Q. 2nd Echelon, India Command. Copies of Casualty Returns and Part II Orders will also be sent to the units from which drafts and individuals have come if these units are on the peace system of pay accounting and documentation.

183. Personnel to be brought before a medical board will not be dispersed until the countersigned board proceedings have been received. Arrangements for holding medical boards and the dispersal of the proceedings thereof will be such that the countersigned proceeding will normally reach the Demobilization Centre not later than 14 days after the arrival of the individual concerned at the centre. This will require close co-operation between the O. C. Centre and the medical authorities concerned.

184. Personnel for release will be retained at the Demobilization Centre only for the minimum time necessary to complete the required procedure for dispersal. Adequate time must on the other hand be allowed for the accurate completion of all forms and procedure so as to ensure that records are complete in every detail, that the opportunities for misunderstandings and future correspondence regarding accounts are reduced to a minimum, that settlement with individuals is as far as possible final before their dispersal and that those who require assistance in finding employment in civil life have the necessary index cards made out for them and despatched to the Civil Employment Exchanges or Recruiting and Employment Office concerned. Arrangements must be such that individuals are not normally retained for more than ten days at a Demobilization Centre. Records must be completed (see Chapter VII) in sufficient time to allow accounts work, on completed documents, to be commenced on the sixth day after the individual's arrival at the Demobilization Centre.

185—199. Blank.

Local releases outside the India Command.

200. Personnel other than those of Indian domicile may be released locally in the country in which they are serving provided that the prior consent of the Government of the country concerned is obtained. Personnel of Indian domicile may not be released locally outside the India Command without the prior consent of both the Government of India

296

and the Government of the country concerned. Personnel of Burman domicile will if serving in Burma when their turn for release comes be released in that country, if they so desire.

201. An individual wishing to be released locally outside the India Command will submit through his C. O. to the G.O.C.-in-C. concerned an application for his own discharge together with Army Form X-103 (see Appendix 'N') for the passage of his dependents. To avoid disappointment such applications should be submitted as early as possible and should not be delayed until a man is actually ordered to be released.

202. The G.O.C.-in-C. will take any steps necessary to obtain the approval referred to in para. 200 both for the applicant and his dependents. No further action will be taken until this approval has been obtained.

203. On receipt of the approval, the G.O.C.-in-C. will notify the unit and submit the application for passage for the dependents to the Joint Repatriation Office, G. H. Q. (I), Delhi, accompanied by an intimation that the approval required by para. 200 has been obtained.

204. The release of an individual will not be delayed more than 3 months beyond the date he would have been released for the sole reason that the consent of the Government has not yet been obtained. If the G.O.C.-in-C. has been unable to obtain this consent within the space of 3 months after a man would have been released, he will so inform the unit and the man concerned will be dealt with as laid down in para. 120 (a) or (b) at the next available opportunity.

205. The Joint Repatriation Office, Delhi, will after verifying the entitlement of the dependents, arrange for them, in conjunction with G.O.C.-in-C. submitting the form for their passages, to join the applicant and will inform the G.O.C.-in-C. of the date of their embarkation.

206. The applicant will then be released when his turn arrives.

207. Should the applicant's unit move out of the Command before the release is effected the C. O. will arrange with the G.O.C.-in-C. for the attachment of the individual to some unit remaining in the Command.

208. The accounts of the individual will be settled and his documentation completed as for personnel being released in India except that he will not be retained in the service pending settlement of his accounts.

209. At the time an individual submits an application for local release, his C.O. will explain to him that, should his application be approved, he will lose any right to subsequent repatriation to the U.K., India or elsewhere, either for himself or for any of his dependents except in the case of personnel whose repatriation is deferred, (a) because the country to which they wish to be repatriated is still occupied by any remaining enemy or (b) from any other cause beyond their control.

Such personnel will be entitled to a passage when it is possible to despatch them to their place of domicile. Their dependants will not be provided with passages to join them in the mean time.

210
to
219.

27

Direct despatch to countries other than India.

220. Personnel entitled to passage at Government expense to countries other than India on release under the provisions of Chapter V may be despatched direct from the country in which serving when their turn for release comes if more suitable to Government. When submitting applications for passage under Chapter V, G. O. C.-in-C. will state whether the passage can be arranged locally. The decision as to whether the passage, if approved, will be given direct or *via* India will be made by the Joint Repatriation Office, Delhi, and the G.O.C.-in-C. informed accordingly. The Joint Repatriation Office, Delhi, will be responsible for arranging passages for entitled dependents of the applicant and for informing the G.O.C.-in-C. of the arrangements made. For further details see Chapter V.

221. The provision of para. 207 will apply to personnel granted direct passages under para. 220.

222
to
229.

28

CHAPTER II.

Special provisions applicable to officers.

250. It is essential, in order to safeguard the interests of the individual as well as of Govt. that Part I of the Release Notification [see App. H. (i).] is fully and accurately completed and disposed of in accordance with the instructions on the form itself.

Responsibility for completion and disposal of this form in respect of every officer proceeding on release is as follows :—

Officers released locally outside the India Command or despatched direct from the Command in which serving, (being other than the India Command) to countries other than India. O. C. Unit (See " Definition ").

Officers of and above the rank of Colonel released in India.

Headquarters responsible for carrying out the release as nominated in the G.H.Q. order authorising the release.

Officers serving in India and despatched for release ex-India. O. C. Demob Centre|Unit carrying out the release.

All other officers released in India.

Do.

Officers serving or on leave in U.K. released in the U.K. India Office.

251. Part I of the above form will be prepared and despatched on the day on which the officer leaves the unit or formation responsible for submitting the form. In the case of officers of and above the rank of Colonel released in India the date of preparation will be the date on which the officer is released from duty in the station in which he has been awaiting release orders. It will be used in respect of all officers of the following categories released from service :—

Indian Regular Reserve of Officers.

Special unemployed list.

Retired Officers (Re-employed).

Army in India Reserve of Officers.

Emergency Commissioned—Land Forces (Indian Army) and Indian Land Forces, including I.M.S., I.A.M.C., I.A.D.C., I.A.V.C., Special list of Quartermasters (I.A.) and Departmental Officers of the I.U.L. whether employed in Departmental or Combatant appointments.

252. Officers who have been granted an emergency commission from an unexpired regular engagement and who elect to revert to the ranks [vide para. 50(e)] and those who do not elect to revert to the ranks will be required to furnish a signed certificate vide K.R. App. XXVI para. 4 stating their election.

- (a) To retire on the pension earned or
- (b) To retire on gratuity under R.W. Art 634 or
- (c) To revert to the rank and seniority he would have held in the regular army had he not been granted an emergency commission.

29

Election must be made not later than the day prior to that on which the individual has been ordered to proceed for release and in any case before he has been relieved of his appointment.

In the case of those electing to retire on pension or gratuity the certificate will be attached to the report referred to in paras. 250 & 251. In the case of those electing to revert to their former rank two copies of the certificate will be rendered ; one copy being forwarded to the Director of Organization, A.G.'s Branch, G.H.Q., New Delhi and one copy to the Officer i/c. Records concerned.

The individual making election to revert will continue in his appointment until orders confirming his reversion have been received from G.H.Q. (I) (Director of Organization) ; and, where replacement is required, reversion will not take place until this replacement has been provided.

253. Emergency Commissioned Officers who have been commissioned from V.C.O. and Indian Other Ranks will, when their services are no longer required as E.C.Os., be dealt with as under :—

(a) Those who are qualified and who elect to be transferred to the Pension Establishment will be dealt with under the relevant rules and instructions on the subject.

(b) Those who elect to revert to V.C.O. status and for whom vacancies exist will be posted to their regimental centre/depot to await orders. They will be held against the V.C.O. vacancies in their regiment or corps and will be posted by the Regimental Centre Commander to fill such vacancies. As far as possible they will not however be posted to any unit in which they have served as an Emergency Commissioned Officer.

(c) Those serving under a regular engagement and who have not completed their minimum pensionable service who elect to revert to V.C.O. status and for whom no vacancy exists will be dealt with in accordance with existing procedure.

(d) Those not coming under the provisions of any of the preceding sub-paras. of this para. will be released as Emergency Commissioned Officers under the rules applicable.

254. Emergency Commissioned Officers of the I.M.S., I.A.M.C., I.A.D.C. and I.A.V.C. will, if eligible for release (vide para. 50) be dealt with in accordance with the terms of the Govt. of India letters and Army Instructions (India) under which they were commissioned. In their case an additional copy of the form or report of release (Appendix 'H' (i)) will be despatched to D.M.S. in India in the case of officers of I.M.S., I.A.M.C. and I.A.D.C. and to the D.V.S. in India in the case of officers of the I.A.V.C.

(30)

255
to
273.

NATIONAL ARCHIVES OF INDIA

CHAPTER III

Special provisions applicable to members of the Women's Services (India)

[NOTE.—Attention is directed to the provisions of paras. 10 and 50 (a) and (b).]

274. Any married woman has the right to ask for and be granted release whatever may be her priority group provided her retention is not operationally vital.

W. A. C. (I).

275. Release of officers and auxiliaries will be controlled separately for those on general service terms and those on local service terms. Priority of release rolls (vide para. 53 et seq.) will be prepared separately for those two categories.

276. Formation H.Q. will be responsible for reporting through the Dy. D.WAC(I) concerned to Military Secretary's Branch in the case of staff Officers and to the A.G.'s Branch at General Headquarters in all other cases whenever they consider any W.A.C. (I) officers or auxiliaries to be surplus to requirements. Orders for the disposal of personnel so reported will then be issued by branch concerned.

277. When any member of the W.A.C. (I) is to be released the officer under whom she is serving will inform the O.2.E.|W.A.C. (I) Records and Accounts Section and the Accounts Officer who is responsible for keeping her accounts. In the cases of officers holding staff appointments, a copy of the action will also be sent to the Military Secretary, G.H.Q.

O.2.E.|W.A.C. (I) Records and Accounts Section will at once complete her documents and forward them to the officer who is responsible for her documentation and who will be responsible, in conjunction with her company or platoon commander, if any, for the completion of all formalities previous to releasing her.

At the same time the officer under whom the Officer or Auxiliary is serving will intimate the following to the W.A.C. (I) Records and Accounts Section to enable the Employment Index Cards to be completed.

(a) Alternative employment desired.

(b) Character vide K. R. 425.

(c) Medical Classification—whether fit for outdoor, indoor, sedentary, etc., employment.

(d) Special remarks as to ability, etc.

See also para. 281 below.

278. When members of the W.A.C. (I) are released, care will be taken that :—

1. Personal records are brought up to date (this is essential to the settlement of claims for leave and terminal emoluments).

2. Personal accounts are completed up to the date of release, which will be the date of termination of any leave admissible and taken.

279. W.A.C. (I) personnel will be given an opportunity before release to make a claim for any degree of disability stated by them to have been incurred as a result of their service. Those who do not wish to make a claim will be required to sign a certificate to that effect (vide Appendix 'J').

Those who make a claim will be examined by a Medical Board who will assess the disability, and express an opinion upon its attributability to Military Service or otherwise.

280. Personal documents will be completed on discharge and will be disposed of in accordance with Regulations for the W.A.C. (I).

Officers will be given a copy of their Record of Service (I.A.F.Z.-2041) and Auxiliaries a discharge certificate vide proforma in Appendix 'I'.

281. All members of the W.A.C. (I) both officers and Auxiliaries are included in the Military Employment Card Index. The index cards are maintained by W.A.C. (I) R. and A. Section who on release of personnel being notified will complete both copies of the card and forward the original with other personal documents to the officer responsible for release.

282. The address of the Recruiting and Employment Office to which the Officer or Auxiliary should apply for assistance, if required, will be communicated to her, in writing, before release by the officer under whom she is serving.

283

to

299.

Nursing Services India.

300. Personnel of the Nursing Services will be released in accordance with their priority groups as ordered from time to time by G.H.Q. Priority rolls (vide para. 53 et seq.) will be prepared separately for each branch of the Nursing Services. They will be prepared by the O.C. Unit in which the personnel concerned are serving, and will be disposed of as directed in App. "C".

301. The D.M.S. in India will determine the rate of release of personnel of the Nursing Services and will issue all orders for their release.

302. The O.C. unit with which such personnel are serving will be responsible for carrying out all the formalities of Release.

303. Personnel of the Nursing Services of the Indian Army, if ex-India Command, will normally be posted back to a unit in India Command before being released. The unit will be stated in their release orders.

304. When any member of the Nursing Services is to be released, the officer under whom she is serving will inform G.H.Q. 2nd Echelon concerned and the Accounts Officer who is responsible for keeping her accounts.

305. G.H.Q. 2nd Echelon concerned will at once complete her documents and forward them to the officer responsible for her release.

306. When members of the Nursing Services are released, care will be taken that :—

(a) Personal records are brought up to date (this is essential to the settlement of claims for leave and terminal emoluments).

(b) Personal accounts are completed up to the date of release, which will be the date of termination of any leave admissible and taken.

307. Personnel of the Nursing Services will be given an opportunity before release to make a claim for any disability stated by them to have been incurred as a result of their service. Those who do not wish to make a claim will be required to sign a certificate to that effect (vide Appendix 'J').

308. Those who make a claim will be examined by a Medical Board who will assess the disability, and express an opinion upon its attributability to military service or otherwise.

309. Personal documents will be completed on discharge and will be disposed of in accordance with instructions to be issued by D.M.S.

310. On release individuals will be given a copy of their Record of Service (D.M.S. 34).

311.

to

330.

CHAPTER VI

Release Documentation

General.

551. It is essential for the smooth operation of releases that the records and accounts of all releasable personnel should be fully and accurately maintained and up to date. On receipt of these Regulations all officers concerned with the maintenance of these records and accounts will take immediate action to assure themselves in this respect and to hasten completion when documents are found to be incomplete. Completion of records and accounts of releasable personnel will be treated as a matter of first priority and inspecting officers, including officers of the Military Accounts Department, will take particular care to assure themselves that records and accounts of units, establishments and record offices are satisfactory in this respect.

552. The purposes of documentation are :—

(a) To ensure that all concerned with the release of individuals receive timely and accurate information. The principal authorities who require this information are :—

- (i) G.H.Q. (I) (D. of O. and D.M.P.).
- (ii) G.H.Q. 2nd Echelon, administering the individuals whose release has been sanctioned.
- (iii) The Pay Authorities in whose payment the individuals are.
- (iv) The Officers i/c. Records and Accounts.
- (v) The O.C. Regimental Centre, Depot, etc., concerned.
- (vi) The O.C. Unit in which personnel being released are serving or to which they are to be posted prior to release.

(b) To ensure that release is carried out without the omission of any essential steps in the procedure.

553. Existing forms will be used as far as possible. Where modification of existing forms to simplify and expedite procedure, has been found desirable and possible, specimens of the modified forms together with such instructions for their use as are necessary have been included in the appropriate appendices to these regulations.

554

to

555.

Documents required.

556. The documents required in connection with release are in two categories :—

(a) Those required to be completed in connection with the movement of drafts and individuals. *It is most important that all documents and forms employed in connection with release movements are enframed in RED with the word "RELEASE" followed by the number and date of the G.H.Q. (I) letter or order authorizing the release.*

(b) Personal documents of individuals. These consist of documents :—

(i) Containing particulars of the individual required by the Military Authorities.

(ii) Containing particulars of the individual required by other Govt. Departments.

(iii) For retention by the individual.

A list of personal documents and of the authorities responsible for their preparation with instructions for their disposal is contained in Appendix 'K'.

557. In addition to the above documents all certificates required under normal regulations to be rendered by individuals relinquishing appointments or handing over charge of public, private, or regimental accounts and funds or of public or units' stores will be completed and disposed of in the normal manner.

558. A list of documents required for officers and B.O.Rs. of the Indian Service who are being released in the U.K. are contained in Appendix 'L'.

559. The scale of issue of release forms and the method of demanding them are contained in Appendix 'M'.

560. The importance of ensuring that accounts and records of personnel being released are up to date has been stressed in para. 551 of this Chapter. The basic records on which release documentation depends include :—

(a) Individual records maintained by G.H.Q. 2nd Echelon and kept up to date from Part II Orders.

(b) Individual records maintained by O. i/c. Records and kept up to date from Part II Orders issued by G.H.Q. 2nd Echelon for personnel on the Field Service system of documentation and by Os.C. Units in the case of personnel not on that system.

(c) Individual records maintained by O.C. Units for personnel on the F.S. System of documentation.

(d) Individual records maintained by Os.C. Units for personnel not on the F.S. System of documentation.

(e) Accounts maintained by the Pay Authorities concerned and by accounts sections at depots, regimental centres, etc.

(f) A.B. 439 Officers Records of Service kept by the individual to whom it belongs, the accuracy of entries therein being vouched for by the individual's C.O. or his other superior officers.

(g) I. A. F. F. 1034 Officers' Personal Cheque Book (where in use). The used counterfoils must be accurately and legibly completed.

(h) A. B. 64 and A. B. 64 (M) for personnel on the F. S. system of accounting other than officers. It is of primary importance to ensure

that all entries in these books concerning rates of pay and allowances, advances and deductions and forfeitures of pay (including automatic forfeitures) are complete and up to date.

(i) Inventory of Kit (I.A.F.F.-957) to accompany all personnel other than officers proceeding for release. This must be checked and countersigned and dated by an officer prior to despatch of personnel.

(j) A list of arms and equipment, other than private arms and equipment, being taken with them must accompany all personnel. This list must be signed by an officer.

561. In the case of personnel, other than officers, proceeding on pension, documents required in connection with pension claims will be prepared in accordance with the normal procedure by the O.C. Demob. Centre.

562

to

570.

Medical Examination.

571. Attention is directed to the provisions of paras. 126 and 181 (a).

572

to

600.

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "A".

Instructions and Table for Determining the Priority of Release Group of all Personnel of the Indian Army and Women's Services, India.

(vide Para. 9)

1. The priority of release group of an individual will be determined by taking his year of birth in col. 1 of Table I attached and the number opposite that year in the column under the date of his entering the service having first deducted from his date of entering the service all "non-reckonable" service as defined in the succeeding paras. of this appendix.

Example.—An individual born in 1923 who entered the service on 15th May 1941 and none of whose service during the war was non-reckonable would fall into Group 40. If 68 days of his service during the war were non-reckonable the date from which he would count his entry into the service would be 22 July, 1941, i.e., 15 May plus 68 days. He would therefore fall into Group 41.

Conversely an individual who has had previous service during the war (*vide* paras. 3 and 4 below), will have that service added to his present service for the purpose of determining priority group.

Example.—"A" was born in 1920 and served in the Royal Indian Navy from 3rd September 1939, to 31st December 1939 (i.e., 120 days), was discharged and enlisted in the Army on 2nd February 1941. He would add 120 days to his Army service which would count from 5th October 1940. He would therefore be in priority group 33 and not in group 35 as would have been the case had he not reckoned service in the Royal Indian Navy.

To deduct service add to date of entry.

To add service subtract from date of entry.

2. (i) For the purpose of determining priority group, service in the present war only will count and will date from :—

(a) 3rd September 1939, or

(b) Date of entering the service or date of joining or being mobilized or embodied, whichever is later.

NOTE.—In the case of personnel called up under the National Service Act, reckonable service counts from day of joining for full time duty irrespective of date of enlistment but including one day for day of enlistment.

Reckonable Service.

3. The following period will count as service for purpose of calculating Age and Service Group.

(a) Leave with pay.

(b) Time spent in hospital for whatever cause unless excluded under para. 4 below.

(c) Service of an officer on half pay.

(d) Service in Local Defence, Volunteer and Auxiliary Force, provided it was full time embodied service in the Armed Forces of the Crown.

- (e) Service with RASC|EFI.
- (f) Service before discharge or release on account of call up having been at too early an age.
- (g) Periods spent in custody under close arrest, or in confinement in a Civil prison or police cell, to be calculated on similar principles as those contained in the provisions of the Royal Warrant for pay, 1940, Articles 942 and 1104.
- (h) Service or previous service in the VAD with effect from date of enrolment as a full time member of the VAD.
- (i) Service as a Prisoner of War, internee or evader in enemy or neutral territory, provided that such service is not forfeited as a result of conviction under the Army Act arising out of a Court of Inquiry.

Non-Reckonable Service.

4. The following periods when in excess of 28 days for any individual period will not count for service in the present war but will be non-reckonable and will be deducted from total war service in the manner illustrated in the example in para. 1 above.

- (a) Temporary release from the service for any reason.
- (b) Leave without pay.
- (c) Absence without leave.
- (d) Time spent in desertion.
- (e) Detention.
- (f) Imprisonment.

If, however, such periods arise in respect of the same act or occasion they will be added together and if they total more than 28 days such periods will be treated as non-reckonable service.

5. The following periods will also *NOT* count as service for purposes of calculating Age and Service Group.

- (a) Service with NAAFI while on the Class W or W(T) Reserve.
- (b) Service on Class W or W(T) Reserve overseas.
- (c) Service of an officer whilst "relegated to unemployment" whether or not the officer, through an oversight, continued to receive pay from Army Funds during the period.

6. Para. 4 above does not apply to V.C.Os., I.O.Rs. or N.Cs.E. In their case the whole service of a man in the present War will count for the purpose of determining his priority group and there will be no calculations for non-reckonable service.

7. Persons who have served both in the ranks and as officers whether continuously or after discharge or termination of commission should be credited with all periods of service which would otherwise have been treated as service in the present war.

8. Persons who rejoin any of the Armed Forces of the Crown after discharge or who, on transfer or after discharge from one service, join another service should be treated similarly provided that in all cases the earlier service was acknowledged when they entered into the last engagement.

9. The year of birth for purposes of calculating priority group will be that entered on the documents of the individual. (See Table II attached.)

10. Any individual who is placed in a group other than 1 will be automatically given an overriding priority on the 1st January of the year in which he attains 50 years of age. This overriding priority will be notified in Part II Orders and will be indicated in all documents by the insertion of the letter O before his group number.

He will become eligible for release with the next group being released after the date on which he receives this overriding priority.

11. I. A. Reservists who were on the Reserve on 3rd September 1939 and who were recalled to the colours during the war will reckon service for purpose of calculating priority group as if they had rejoined the colours on 3rd September 1939, irrespective of the date on which they actually rejoined the colours. Any reservist, however, who on being recalled to the colours failed without sufficient cause to rejoin when ordered, will count war service only from the date on which he actually joined.

40

AGE AND SER

(1 YEAR AGE—

Month of commencement of Reckonable

VICE GROUPS

2 MONTHS SERVICE)

{Table I to Appendix "A" }
 Release Regulations 1-A.

War Service

READY RECKONER FOR DETERMINING YEAR OF

Year of En- rol- ment	Apparent Age													
	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1910	1894		-											
1911	1895	1894												
1912	1896	1895	1894											
1913	1897	1896	1895	1894										
1914	1898	1897	1896	1895	1894									
1915	1899	1898	1897	1896	1895	1894								
1916	1900	1899	1898	1897	1896	1895	1894							
1917	1901	1900	1899	1898	1897	1896	1895	1894						
1918	1902	1901	1900	1899	1898	1897	1896	1895	1894					
1919	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894				
1920	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894			
1921	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894		
1922	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894	
1923	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894
1924	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895
1925	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896
1926	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897
1927	1911	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898
1928	1912	1911	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899
1929	1913	1912	1911	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900
1930	1914	1913	1912	1911	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901
1931	1915	1914	1913	1912	1911	1910	1909	1908	1907	1906	1905	1904	1903	1902
1932	1916	1915	1914	1913	1912	1911	1910	1909	1908	1907	1906	1905	1904	1903
1933	1917	1916	1915	1914	1913	1912	1911	1910	1909	1908	1907	1906	1905	1904
1934	1918	1917	1916	1915	1914	1913	1912	1911	1910	1909	1908	1907	1906	1905
1935	1919	1918	1917	1916	1915	1914	1913	1912	1911	1910	1909	1908	1907	1906
1936	1920	1919	1918	1917	1916	1915	1914	1913	1912	1911	1910	1909	1908	1907
1937	1921	1920	1919	1918	1917	1916	1915	1914	1913	1912	1911	1910	1909	1908
1938	1922	1921	1920	1919	1918	1917	1916	1915	1914	1913	1912	1911	1910	1909
1939	1923	1922	1921	1920	1919	1918	1917	1916	1915	1914	1913	1912	1911	1910
1940	1924	1923	1922	1921	1920	1919	1918	1917	1916	1915	1914	1913	1912	1911
1941	1925	1924	1923	1922	1921	1920	1919	1918	1917	1916	1915	1914	1913	1912
1942	1926	1925	1924	1923	1922	1921	1920	1919	1918	1917	1916	1915	1914	1913
1943	1927	1926	1925	1924	1923	1922	1921	1920	1919	1918	1917	1916	1915	1914
1944	1928	1927	1926	1925	1924	1923	1922	1921	1920	1919	1918	1917	1916	1915
1945	1929	1928	1927	1926	1925	1924	1923	1922	1921	1920	1919	1918	1917	1916

{ Table II to Appendix "A" }
{ Release Regs. 1-A }

43

BIRTH ON BASIS OF AGE ON ENROLMENT

Enrolment														
31	32	33	34	35	36	37	38	39	40	41	42	43	44	45
1894														
1895	1894													
1896	1895	1894												
1897	1896	1895	1894											
1898	1897	1896	1895	1894										
1899	1898	1897	1896	1895	1894									
1900	1899	1898	1897	1896	1895	1894								
1901	1900	1899	1898	1897	1896	1895	1894							
1902	1901	1900	1899	1898	1897	1896	1895	1894						
1903	1902	1901	1900	1899	1898	1897	1896	1895	1804					
1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894				
1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894			
1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894		
1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894	
1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894
1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895
1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896
1911	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897
1912	1911	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898
1913	1912	1911	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899
1914	1913	1912	1911	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "B"

UNIT RELEASE ROLL **PROVISIONAL**
CONFIRMED

From :—

Title of Unit, Formation, or Establishment.

To :—

(Distribution as shown in Appendix C)
No covering memo. is required:

This roll reflects the situation of the Unit
up to and including Part II Order No.
dated.....

Sheet No. _____ / No. of Sheets - _____

Type of personnel _____
(See para. 54)

Read carefully the instructions for the preparation of Release Roll laid down in Appendix B (ii).

The attached unit Release Roll of

sheets has been scrutinized and include all personnel borne on the strength of the unit.

Signed
Officer Commanding Unit
Unit

To be signed on every sheet

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "B (i)"

INSTRUCTIONS FOR PREPARATION OF UNIT RELEASE ROLLS

N.B.—(i) Separate Rolls are required for Officers, B.O.Rs., V.C.Os., and I.O.Rs., N.C.s.E., and Women's Services, as detailed in para. 54.

(ii) Names will be entered in *Confirmed* unit Release Rolls in order of PRIORITY GROUP and in order of Personal/Army/Regimental number within Groups (ref. para. 56).

(iii) Care must be taken to ensure that every column where applicable is completed. Unit rolls will be carefully scrutinized and signed by the O. C. unit before despatch.

(iv) If Roll submitted in manuscript BLOCK letters will be used throughout.

Column 1.—It is imperative that Personal, Army or Regt. Nos. be correctly stated. Prefix/Suffix letters should be entered in case of Officers.

Column 2.—If serving in substantive rank quote it. If serving in rank other than substantive rank quote War Subs. rank.

Column 3.—For Indian Personnel write names in customary order.

Column 4.—In the majority of cases the documents of Indian personnel show only "age at enrolment" and "date of enrolment". In such cases the "Year of Birth" to be entered in Column 4 will be found by subtracting "age at enrolment" from "year of enrolment". For example if "date of enrolment" were 10th June 1941 and "age at enrolment" 18 years then year of Birth will be taken to be 1923, whereas "date" 6th March 1932 and "age" 24 years would give 1908 as "year of Birth". (See App. A, Table II).

Note.—Only the two final digits of the year will be entered in Col. 4 thus, 08 for 1908.

Column 5.—Enter month and year only thus 8·41 for August 1941. This Column is used to determine Priority Group in accordance with instructions in Appendix 'A'. It shows the date from which service reckons in the present war. If any period of non-reckonable service has been used in arriving at the date quoted, it should be stated in Remarks Column e.g., 50 days a.w.l.

Column 6.—(i) For Officers quote appt. held. (ii) For B. O. Rs., quote Army Trade/Employment in which classified/mustered. If not tradesman write N. T. (iii) For V. C. Os., I. O. Rs. and N. C. E. including Follower type, quote Army Trade/Employment code number as given in alphabetical list of Indian Army Trades/Employment (Appendix 'O' of Release Regulations, I. A.). If individual is a non-tradesman, enter N. T. **Special Note.**—If the trade required is not specified in Appendix O, or there is doubt as to the code number which should be allotted, an explanatory entry should be made in manuscript in this column.

Column 7.—The division Rural/Urban etc. refers to the circumstances under which the individual normally lived prior to joining the Army.

Rural-Independent denotes a person living in a *rural district* who has an *independent* means of livelihood to which to return on release.

Rural Cultivator dependent denotes a person living in a *rural district* who will be *dependent* for livelihood as a *cultivator* on being employed by another.

Rural Artisan dependent denotes a person living in a *rural district* who will be *dependent* for livelihood as an *artisan* on being employed by another.

Urban Independent denotes a person living in or employed in an *urban area* who has an *independent* means of livelihood to return to on release.

Urban dependent denotes a person living in or employed in an *urban area* who has no certain means of livelihood to return to on release. Enter X in the

column appropriate to the particular individual concerned.

Column 8.—For Indian personnel, enter the *code number* for main class and sub class as shown in Appendix 'P' of Release Regulations, I.A. Thus for "Mussalman Punjab" enter 120. If main class only is known enter code number given under "unspecified". Thus if the only known class description is "Mussalman" enter 100.

Column 9.—For Indian personnel, enter the *code number* for District/State in which the individual normally resides. See Appendix 'Q' of Release Regulations, I.A. for list to be used. This code of District/State has also been designed to enable analysis by Provinces to be carried out.

If no information is known beyond the Province then the code number given under 'unspecified' should be entered. Thus if the only known residential description is Central Provinces, enter 410.

Column 10.—Enter code letter in accordance with para. 9.

Column 11.—Enter Priority Group in accordance with Appendix 'A'.

Column 12.—Enter brief statement of non-reckonable service, if any, used to arrive at date shown in column 5 e.g., 50 days a.w.l.

Note.—a. w. l. stands for absent without leave.

Remarks column.—The parent Regiment or Corps of personnel permanently attached to a unit will be shown in the Remarks column.

46

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "C".

UNIT RELEASE ROLLS.

TABLE SHOWING ALLOCATION OF RESPONSIBILITY FOR THE INITIAL PREPARATION, CHECKING AND DISTRIBUTION OF PROVISIONAL AND CONFIRMED ROLLS.

(vide para. 53)

I. Provisional Release Rolls.

(Names arranged in sequence most convenient to preparing authority).

(a) Units or separate establishments or formations in the India Command administered by Record Offices†					(b) Units or separate establishments or formations administered by 2nd Echelons				
Prepared by	Copies			Final Disposal	Prepared by	Copies			Final Disposal
	No.	Disposal	Checked by*			No.	Disposal	Checked by*	
Unit .	2	1 to Record Office.† 1 Retain in Unit.	Record Office.†	Superseded by Confirmed Roll (see below).	2nd Echelon.	2	1 to Unit 1 Retain in O.2.E.	Unit .	Returned to O.2.E. Superseded by Confirmed Roll. (see below).

* Checking will be undertaken to the extent possible with records available. Checking authorities will add or delete names as required to bring rolls up to date so that they truly reflect the situation of the unit on the date on which the action is completed.

II. Confirmed Release Rolls.

(Names arranged in Priority Group Sequence.)

Rolls prepared by Record Offices† (Separate Rolls for individual units, establishments or formations)				Rolls prepared by 2nd Echelon (Separate Rolls for individual units, establishments or formations)			
Type of Personnel	No. of copies	Disposal	Type of Personnel	No. of copies	Disposal		
Officers .	4	Copy No. 1 to Dy. DMP. GHQ, New Delhi. Copy No. 2 to Pay Authorities concerned.†	Officers .	5	Copy No. 1 to Dy. DMP. GHQ, New Delhi.		
B.O.Rs. .	4	Copy No. 3 to Unit. Copy No. 4 Retained.	B.O.Rs. .	5	Copy No. 2 to Pay Authorities concerned.†		
V.C.Os. .	4	..	V.C.Os. .	5	Copy No. 3 to Record Office in India.†		
I.O.Rs. .	4	..	I.O.Rs. .	5	Copy No. 4 to Unit.		
N.Cs.E. .	4	..	N.Cs.E. .	5	Copy No. 5 Retained.		
Women's Services (India). .	4	..	Women's Services (India). .	5	..		

†PAY AUTHORITIES

British Service Officers.	C. P. B. T. (I), Officers Accounts Branch, Rocket Lines, MEERUT.
Indian Army Officers	F. C. M. A. (O. & C. H.), Sassoon Road, POONA.
I. M. N. S.	} Officers and Members.
A. I. M. S. (B).	}
A. N. S.	}
I. V. A. S.	}
(4)L1851Army	}

B. O. Rs. (including those of the I. U. L.)	R. P. B. T. (I), Rocket Lines, MEERUT.
V. C. Os., I. O. Rs. and N. Cs. E.	The Field Accounts Section attached to the Depot or if the soldier is not based on Depot the F. C. M. A. (O. R.), AMBALA.
W. A. C. (I) Officers and Auxiliaries	W. A. C. (I) Records and Accounts Office.

In case of personnel on the peace system of Accounting:

W. A. C. (I) Officers serving at G. H. Q.	M. A. G. (Pay Section), SIMLA.
In other cases	The Unit Accountant attached to the individual's unit, or in the case of units without unit accountants to the F. C. M. A. or C. M. A. concerned.

†RECORD OFFICES

Officer i/c. Records	These terms include the officer (or Record Office) who is responsible for keeping the basic records in India of the individual concerned and in whose custody these records are actually held.
--------------------------------	--

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "D".

Localities of Regtl. Centres, Depots, etc. to which personnel for release in India who are below the rank of Colonel are to be despatched.

(Vide paras. 122 and 136).

Regimental Centres and Depots.

I.A.C.

I.A.C. Centre and Records	Location.
--------------------------------------	-----------

I.A.C. Centre and Records Lucknow.
--------------------------------------	-------------

Artillery.

Coast Artillery	Muttra.
Fd. Arty. Training Centre	
A.A. Artillery	
Anti-Tank Artillery	
Mtn. Arty. Training Centre	Ambala.

Engineers.

Q.V.O. Madras S. & M.	Bangalore.
K.G.V.O. Bengal S. & M.	Roorkee.
R. B. S. & M.	Kirkee.
No. 1 Eng. Gp. I.E.	Lahore.
No. 3 Eng. Gp. I.E.	Lahore.
No. 4 Eng. Gp. I.E.	Sialkot.
No. 6 Eng. Gp. I.E.	Lahore.
M.E.S. Depot	Jullundur.
No. 1 Tn. Trg. Centre (Docks and I.W.T.)	Deolali.
No. 2 Tn. Trg. Centre (Rly. and Transportation).	Jullundur.
I.E. Survey Units	Dehra Dun.

Signals.

Sig. Trng. Centre (Ind.)	Jubbulpore.
-------------------------------------	-------------

48

Indian Infantry.

1 Punjab Regt. Jhelum.
2 Punjab Regt. and Chamar Regt. Meerut.
3 Madras Regiment. Madukarai.
4 Bombay Grenadier and Ajmer Regiment		Nasirabad.
5 Mahrattas Light Infantry		.. Belgaum.
6 Rajputana Rifles Delhi.
7 Rajput Regiment Fatehgarh.
8 Punjab Regiment Lahore.
9 Jats and Sikh Light Infantry		.. Bareilly.
10 Baluch Regiment Karachi.
11 Sikh Regiment Nowshera.
12 F. F. Regiment Sialkot.
13 F. F. Rifles Abbottabad.
14 Punjab Regiment Ferozepore.
15 Punjab Regiment Ambala.
16 Punjab Regiment & Afridi Battalion	..	Sialkot.
17 Dogra Regiment Jullundur.
18 R. Garhwal Rifles Lansdowne.
19 Hyderabad Reg., Bihar Regt. & Kumaun Regt.		Agra.
The Assam Regiment Shillong.
Mahar Regiment Kamptee.
Coorg Regiment Kamptee.
Lingayat Battalion Benares.

Gurkhas.

1 Gurkha Dharamsala.
2 Gurkha Dehra Dun.
3 Gurkha Dehra Dun.
4 Gurkha Bakloh.
5 Gurkha Abbottabad.
6 Gurkha Abbottabad.
7 Gurkha Palampur.
8 Gurkha Quetta.
9 Gurkha Dehra Dun.
10 Gurkha } Alhilal.
25 Gurkha
26 Gurkha Jhelum.

Airborne Forces.

Indian Airborne Forces Depot .. Rawalpindi.

R.I.A.S.C.

Supply Personnel C. & R. ... Ferozepore.

A. Tpt. C. & R. ... Jullundur.

M. T. C. & R. ... Lucknow..

I.A.O.C. & I.E.M.E.

British & Indian—I.A.O.C. C. & R. ... Jubbulpore.

British & Indian—I.E.M.E. C. & R. ... Jubbulpore.

I.A.M.C.

I.A.M.C. Centre and Records ... Poona.

I.A.C.C.

I.A.C.C. Depot and Records ... Dagshai.

Remounts.

Remount Personnel Depot ... Saharanpur.

I.A.V.C.

I.A.V.C. Centre ... Ambala.

Mil. Farms Dept.

I.M.F. Centre ... Lucknow.

Indian Pioneer Corps.

I.P.C. Depot and Records. ... Talna.

Intelligence Corps (and F.S.S.).

I.C. & F.S.S. T.C. & Records ... Abbottabad.

Provost.

C.M.P.-I) Depot and Records ... Secunderabad.

Indian Observer Corps.

Indian Observer Corps T.C. & R. ... Rawalpindi.

Postal.

Base Postal Depot ... Bombay

Canteen Services Depot.

I.C.S. Personnel Depot. ... Baroda.

I.G.S.C.

I.G.S.C. Depot & R. ... Aurangabad.

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "E".

A.F.W. 3149

(modified for India).

INITIAL MEDICAL EXAMINATION FORMS.

(Vide para. 126).

To be completed by the Regimental Medical Officer before the individual is sent to a Regtl. Centre|Depot, etc.

Unit.

No. Rank.....

Name. Age.....

Date of enlistment

Medical History. State illness, wounds, injuries and operations

(a) before present war service.

(b) during present war service.

The above statement of my medical history has been read to me. I agree to it and have nothing to add.

Signature of Officer or soldier.

State reference numbers of medical documents available at examination.

Present condition.

Disability discovered by Medical Officer :—

Disability claimed by individual :—

Attributable|Not attributable to military service.

Signature of M.O.

RELEASE REGULATIONS, INDIAN ARMY.**APPENDIX "F".**

A.F.W. 3149

(modified for India).

REPORT ON MEDICAL EXAMINATION.

(Vide paras. 126 and 181.)

This examination is to ascertain for future reference the present state of health of all officers and other ranks.

The completed report will be seen by the O.C. Units, etc., who will record his comments, if any, in the space provided and then send the form to the appropriate Record Office.

Part I.

Regiment or Corps Unit

No. Rank

Name (in full)

Age last birthday

(in block capitals)

A. GENERAL CLINICAL EXAMINATION.**(a) Head and Neck.**

Vision - without	Rt. Eye.....	Lt. Eye.....
with glasses	Rt. Eye.....	Lt. Eye.....

Hearing Rt..... Lt.....

Teeth..... Gums.....

Any abnormal conditions of eyes, ears, nose, mouth, and throat.....

(b) General Condition.

Ht..... Ins..... Wt..... lbs.

Physique..... Skin

(e) *Deformities, Physical Defects, Scars.*

Limbs..... Joints

Feet..... Hands

Varicose Veins..... Herniae.....

Effect on function.....

(d) *Chest.*

Heart..... Arteries.....

Pulse..... B.P. (If over 40 or otherwise desirable.)

Lungs.....

(e) *C. N. S.*.....(f) *Abdomen*..... Muscle Tone.....

Spleen..... Liver.....

(g) Any evidence of V.D.

(h) *In case of women members of the services.**Gynaecological Disorders*.....

Breasts..... Menstrual History.....

(i) Any History of Gastro-intestinal disturbance.....

(j) Any obvious evidence of psycho-neurosis disease or allied conditions.....

Mentality.....

(k) Any other signs of symptoms not included above.....

(l) *Urine.*

Albumen..... Sugar.....

B. Disabilities discovered. Enumerate these separately and state for each....

- (i) Diagnosis.....
 (ii) Present condition.....
 (iii) Effect on function.....
 (iv) Assessment of degree of disablement.....

Note should also be made of any alleged disability for which no clinical evidence has been found.

C. Do you consider that any existing disablement resulting from the disabilities discovered is due to the conditions of war service ? If so, state the evidence.....

D. Fitness for further service.

Is the individual fit for further service ?

(If considered permanently unfit for further service he|she should be brought before a medical board with a view to invaliding.)

E. Is the individual a known or suspected carrier of infectious disease ?

Date of
Examination..... Signed.....

Place..... Rank.....
 (To be completed by the O.C., Unit etc.)

PART II.

The Officer i|e Records concerned.

This report is to be filed with the documents of the Officer or Soldier examined.

Any observations by the O.C., Unit regarding the individual's service, etc., should be entered here.

Place..... Officer Commanding.....

Date.....

54

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "I".

Discharge certificate Women's Auxiliary Corps (India).

(*Vide para. 280*).

No..... Rank.....
SURNAME..... CHRISTIAN NAME.....
PLATOON..... DATE AND PLACE OF ENROLMENT.....

TRADE OR CALLING BEFORE ENLISTMENT.....

ARMY TRADE OR EMPLOYMENT.....

- (A) MILITARY CONDUCT.....
- (B) TESTIMONIAL.....
- (C) CAUSE AND AUTHORITY FOR DISCHARGE.....
- (D) DATE OF DISCHARGE.....
- (E) TOTAL SERVICE ON DISCHARGE..... Yrs..... Days.....

I have received my pay, allowances and just demands up to the present date subject to the reservation of the claims noted in Part II below.*

Station..... Signature of auxiliary.....

Date..... (E).....

Reference items A, B, C, D and E see notes below.

PART II.

Reservation referred to in item* above (where there are no claims the fact is to be so stated and signed by the auxiliary).

Date..... Signature.....
Station.....

NOTES.

- (A) See paras. 423—429 K.R. 1940, and W.A.C. (I) Regs.
- (B) Insert para. applicable of Table of Discharge, Regulations for the W.A.C. (I).
- (C) Date discharge is confirmed and effective.
- (D) Exclusive of any period on the unemployed list.
- (E) Platoon or other Commander.

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "J".

Form of certificate of no disability claim women's services, India.

(*Vide paras. 279 & 307*).

I hereby certify that I have no disability claim against the Government in respect of my Military Service.

Signature of Individual.....

Station.....

Date.....

Witness.....

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "K".

List of personal documents required in connection with release.

(VIDE PARA. 556).

No. & Description of Form.	Individual affected.	By whom held previous to orders for Release.	Authorities responsible for preparation or upkeep.	Disposal.
L.A.F.Z.-2041 Record of Service Officer I.A. (other than V.C.Os.)	Regular Officers of and above the rank of substantive Colonel. Officers below the rank of substantive Colonel as follows :— (a) Officers of L.A. Services and Depts., including Emergency Commissioned Officers of those Services and Depts.	By Officer himself <i>Original.</i> By Head of Service or Dept. <i>Duplicate.</i> By G.H.Q. 2nd Ech. concerned.	As in previous column. As in previous column. Do.	To be retained by Officer. Completed by holder and sent to Officer concerned. Completed by holder and sent for retention to O. i/c Records (see "Definitions").
(b) R. I. A. S. C. Officers.		<i>Original.</i> By G.H.Q. 2nd Ech. concerned. <i>Duplicate.</i> By G.H.Q. (I) M. S. Branch.	Do.	Completed by holder and sent to Officer concerned. Completed and retained by holder.
(c) I.M.S. including E.C.Os. and A.I.R.O. (Medical and Dental).		<i>Original.</i> By D.G., I.M.S. & in the case of Dental Officers by the D.M.S. G.H.Q. (I). <i>Duplicate.</i> By G.H.Q. 2nd Ech. concerned. <i>TriPLICATE.</i> By the Officer himself.	Do. Do. Do.	Completed by holder and retained. Completed by holder and sent for retention to O. i/c Records (see "Definitions"). Retained by the holder.
(d) I.A.O.C./I.E. M.E. Officers.		<i>Original.</i> By A.G.'s Branch (D. of O.) G.H.Q. (I). <i>Duplicate.</i> By G.H.Q. 2nd Ech. concerned.	Do.	Completed by holder and sent to Officer concerned. Completed by holder and sent for retention to O. i/c Records (see "Definitions").
(e) W.A.C. (I)		<i>Original.</i> W.A.C. (I) R. & A. Section. <i>Duplicate.</i> By G.H.Q. 2nd Ech. concerned.	Do. Do.	Completed by holder and sent to Officer concerned. Completed by holder and sent to W.A.C. (I) R. & A. Section.

APPENDIX "K"—contd.

(56)

No. & Description of Form.	Individual affected.	By whom held previous to orders for Release.	Authorities responsible for preparation or upkeep.	Disposal.
	(f) All other I.A. Officers.	<i>Original.</i> O. C. Unit if not mobilized and by O. C. Depot or Reztl. Centre if mobilized. <i>Duplicate.</i> G. H. Q. 2nd Ech. concerned.	As in previous column. Do.	Completed by O. C. Demob. Centre and handed to Officer concerned. Completed by holder & sent for retention to O. i/c Records of Unit or Corps to which he was posted.
	(g) A. I. R. O. excluding Medical and Dental.	<i>Original and Duplicate.</i> As for regular Officers <i>viz.</i> (a), (b) and (f) above, according to arm of service to which officer belongs.	Do.	Completed by holder & sent to H. Q. of Distt or Independent Area to which officer was posted for administration purposes. To be retained with personal file of officer, original copy to be forwarded to officer concerned when he severs his connection with the A. I. R. O. and duplicate to be retained by holder.

NOTE.—Any other personal documents of officers, excluding such documents as are their own personal property, will be attached to, and retained with, the duplicate or original Record of Service, which is to be kept for record purposes, as the case may be.

A.R.D. 423, or D.M. S. 24 Record of Service.	Officers & Members of the Nursing Services.	<i>Original.</i> D. M. S. <i>Duplicate.</i> G.H.Q. 2nd Ech. concerned.	As in previous column. Do.	Completed by holder and sent to Officer concerned. Completed by holder and sent for retention to O. i/c Records.
G.A.P.U.-1744 Record of Service I.	(a) R. I. A. S. C. Deptl. Officers.	<i>Original.</i> A.G.'s Branch (D. of O.) G.H.Q. (I). <i>Duplicate.</i> G.H.Q. 2nd Ech. concerned.	Do.	Completed by holder and sent to officer concerned.
	(b) R. I. A. S. C. other Ranks.	<i>Original.</i> S. P. C. & R.	Do.	Completed by holder and sent to A. G.'s Branch (D. of O.).
	(c) I. A. O. C./I.E. M. E. Deptl. Officers.	<i>Original.</i> A. G.'s Branch (D. of O.) G.H.Q. (I). <i>Duplicate.</i> G. H. Q. 2nd Ech. concerned.	Do.	Completed by holder & returned to O. i/c Records in U. K. together with his Duplicate Attestation paper or if a substantive W. O. to the Royal Hospital Chelsea.
				Completed by holder and sent to officer concerned.
				As in (a) above.

APPENDIX "K"—contd.

No. & Description of Form.	Individual affected.	By whom held previous to orders for Release.	Authorities responsible for preparation or upkeep.	Disposed.
	(d) I. A. O. C./I.E. M. E. Other Ranks.	<i>Original.</i> Officer i/c I.A.O.C. I.F.M.P. Records	As in previous column.	As in (b) above.
	(e) All other corps and Depts. Officers and Other Ranks.	<i>Original.</i> With Officer under whom serving or O. i/c. Records concerned if on Field service.	Do.	Completed by holder and sent to officer concerned in the case of Officers & to O. i/c. Records in U. K. together with his Duplicate Attestation paper Or if a substantive Deptl. W. O. to the Royal Hospital. Chelsea.
		<i>Duplicate.</i> (For officers only) G. H. Q. 2nd Ech. concerned.	Do.	As in (a) above.
A. B. 439 Record of Service Officers.	All Officers.	The Officer himself	Do.	Remains the property of the individual concerned.
I.A.F.M.—1193 Record of Service & I.A.F.I.—1122 B (Additions to the Record of Service.)	D. Os. Special Med. Sec. I.A.M.C. & W. Os. & V.C.Os. the Special Med. Section C.C.I.A. M.C.	<i>Original.</i> D. M. S. <i>Duplicate.</i> The individual	Do. . .	Completed by holder and retained.
A.F.B.—103 Active Service Casualty Form for B.O.Rs. and W. A. C. (I).	B. O. Rs. and W. A. C. (I) (Auxiliaries)	G. H. Q. 2nd Ech. concerned or W. A. C. (I) R. & A. Section.	Do. . .	In the case of B. O. Rs. sent to O. C. Regt. Centre, Depot etc. who will send it to O. i/c. Records in U. K. concerned. In the case of A. I. & D. E. Personnel and W. A. C. (I) 2nd Ech./W. A. C. (I) R. & A. Section will send it to the Officer responsible for their Release who will finally dispose of it to the O. i/c. Records in India concerned.
I. A. F. F.—958 Service and Casualty Form V. C. Os., I. O. Rs. and N. Cs. E.	V. C. Os., I. O. Rs. and N. Cs. E.	G. H. Q. 2nd Ech. concerned or if on the War system of documentation but not administered by a 2nd Ech. by the O. C. Unit with which serving.	Do. . .	Sent to O. C. Regt. Centre, Depot etc., who will attach it to the individual Sheet Roll for final disposal.

APPENDIX "K"—contd.

No. & Description of Form.	Individual affected.	By whom held previous to orders for Release.	Authorities responsible for preparation or upkeep.	Disposal.
A. F. B. 271 Duplicate Attestation paper.	(a) I. U. L.	O. i/c. Records in India concerned.	As in previous column.	Sent direct to (i) Under Secretary of State for India, Military Dept. India Office in the case of men granted commissions (if this has not already been done). (ii) Royal Hospital Chelsea, in the case of substantive Dept W. O. and (iii) O. i/c. Records in the U. K. in all other cases.
	(b) All B. O. Rs. other than I.U.L.	O. i/c. Records in U. K. (except in case of the A. I. & D. E. section, R. A. M. C. held by the R.A.M.C., Depot Records Deolali).	Do.	
I. A. F. K.—1170 Attestation Form. W. A. C. (I).	W. A. C. (I) (Auxiliaries).	O. i/c. W. A. C. (I) Records and Accounts Section.	Do. . .	To be retained by W. A. C. (I) R. & A. Section.
A. F. B.—120 Regimental Conduct Sheet B. O. Rs.	B. O. Rs. . .	O. i/c. Records . .	Do. . .	Will accompany duplicate attestation paper.
A. F. B.—122 Field Conduct Sheet, B. O. Rs.	B. O. Rs. & W. A. C. (I) (Auxiliaries).	O. C. Unit or Formation under whom serving.	As in previous column.	Accompanies the individual until final release and then sent in case of B. O. Rs. to O. i/c. Records in U. K. concerned and in case of W. A. C. (I) to W. A. C. (I) R. & A. Section.
I. A. F. E.—1034 Personal Cheque Book Officers.	Officer in possession of document.	The Officer concerned.	Do. . .	See Chapter VII.
A. B. 64 Part I Soldier's Service Book for B. O. Rs.	B. O. Rs. . .	The individual concerned.	Officer under whom serving.	Remains with individual on discharge or, in the case of B. O. Rs. transferred to the Royal Army Reserve, it is sent to O. i/c. Records in U. K. concerned.
A. B. 64 Part II Soldier's Pay Book for B.O. Rs.	B. O. Rs. . .	The individual concerned.	Officer under whom serving.	See Chapter VII.
I. A. F. F.—157. A Inventory of Kit (B.I.).	B. O. Rs. . .	The individual concerned.	Officer under whom serving.	Accompanies the individual until final release.
Employment Index Card. (For officers V. C. Os., L.O.Rs. N.Cs. E. B. O. Rs. of Ind. Services & Dep'ts who are domiciled in India & W. A. C. (I)).	Those who require assistance in obtaining employment.	O. i/c. Records concerned (until further orders)	O. i/c. Records concerned (until further orders).	In accordance with detailed instructions issued separately.

APPENDIX "K"—contd.

No. & Description of Form.	Individual affected.	By whom held previous to orders for Release.	Authorities responsible for preparation or upkeep.	Disposal
A. F. B.—178. Medical History Sheet for B.O.Rs.	B. O. Rs. .	O. i/c Records in U. K. concerned.	O. i/c Records in U. K. concerned.	"Ministry of Pensions—London" via O. i/c Records.
A. F. B.—117. Report on accidental or self inflicted injuries for all individuals.	All concerned .	O. i/c Records concerned.	O. C. Unit and Medical Authorities.	Filed with the man's sheet roll until required when a disability pension is claimed.
I. A. F. A.—450. Officer's No Demand Certificate.	All concerned .	..	O. C., local Head of Dept. under whom officer is employed or O.C. Regt. Centre/Depot, etc.	To accounts Department responsible for officers accounts, and when officers proceeding ex-India. Accts Deptt. will check, amend and forward to India Office at once.
A. F. B.—109. Certificate of Service for F. O. Rs.	B. O. Rs. .	..	O. C. Regt. Centre Depot etc. if released in India.	To be given to the man on release from Military Service.
I. A. F. K.—1155. Sheet Roll Indian Soldiers.	I. O. Rs. .	O. i/c Records.	As in previous column.	Completed by O. C. Regt./Depot, etc. and returned to O. i/c. Records for filing.
I. A. F. K.—1158. Sheet Roll Non-Combatants.	Non-Combatants .	Do. .	Do. .	Do.
A. F. B.—122 M. Field Conduct sheet I. O. Rs. and N. Cs. E.	I.O. Rs. & N.Cs.E.	O. C. Unit .	Do. .	Filed with the man's sheet roll.
A. B. 64 M. Indian, Soldier's Pay Book.	V. C. Os., I. O. Rs. N. Cs. E. and W. A. C. (I).	By the individual concerned.	O. C. Unit .	See Chapter VIII.
I. A. F. F.—957. P. Inventory of Kit (Indian Troops).	I. O. Rs. .	By the individual concerned.	Officer under whom serving.	Handed to Q. C. Drums Centre/Unit after check.
I. A. F. F.—957. C. Inventory of Kit (N. Cs. E.).	N. Cs. E. .	Do. .	Do. .	Do.
I. A. F. M.—1242 Med. History Sheet (I.T. & N. Cs. E.).	Indian Troops and N. Cs. E.	O. i/c. Records if on F. S. system of documentation otherwise by O.C. Unit with which serving.	As in previous column.	Filed with the man's sheet roll.

APPENDIX "K"—contd.

No. & Description of Form.	Individual affected.	By whom held previous to orders for Release.	Authorities responsible for preparation or upkeep.	Disposal.
Medical Examination Form as at App. 'E'.	All Military Personnel.	Not prepared previous to order for Release.	M. O. i/c Unit with which serving for all personnel of the Indian Service.	Attached to form as at App. 'F' on arrival at Regt. Centre.
As at App. 'F'	All Military Personnel.	Do.	M. O. i/c Demob. Centre where released from Military Service.	If no disability is claimed or disclosed will be filed, with the individual's record of service or sheet roll. If disability is claimed or disclosed will be placed with other medical documents before the medical Board.
A. F. A.—45 Proceedings of a Medical Board on Officers & Lady Nurses.	Officers and Lady Nurses.	..	(a) If away from a Regt. Centre as laid down in Sec. IX Regs for Med. Ser. in India. (b) If with Demob. Centre by O. C. Centre and Medical Authorities.	(a) If away from a Demob. Centre as in (a) in previous column. (b) To A. D. M. S. concerned for approval and return to O. C. Centre.
I. A. F. Y.—1948. Roll of an Indian Officer, soldier or N. C. E. proposed to be discharged, invalided or dismissed.	Indian Combatant and N. Cs. E.	If prepared previous to Demob, will be held by O. i/c. Records.	O. C. Regt. Centre Depot and Medical authorities.	Will be filed with the individual's sheet roll until required in connection with pension claim.
I. A. F. Y.—1949. Discharge Certificate.	Indian Combatants and Non-Combatants (Enrolled).	..	O.C. Unit or Demob Centre.	Completed by C. C. Unit/Demob Centre and handed to the individual when discharged.
I. A. F. Y.—1962 Recommendation for Civil Employment.	Do.	Do. ..	Do.
Release Notification Form. As at App. H(i)	Officers.	Not prepared previous to orders for Release.	Do.	See Instructions on back of Form.
As at App. H(ii)	B. O. Rs. & members of the Women's Services other than Officers.	Do.	Do.	Do.
As at App. H(iii)	V.C.Os., I. O. Rs. & N.Cs.E.	Do.	Do.	Do.

Note.—In the case of personnel enlisted or enrolled outside the U. K. for service in or with the British Army, the Record Office for local enlistments will be understood wherever the O. i/c Records in U. K. is mentioned in this Appx. A list of Record Offices for enlistments outside U.K. may be found in A.C.I. 291/44.

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "O".

*Hollerith code numbers for Indian Army Trades and Employments.
(vide Appendix B, Col. 6)*

Trade	Code No.	Trade	Code No.
A			B—contd.
ACCOUNTANT CLERK (I.W.T.) ..	130	BRICK AND TILE MAKER ..	090
ACCOUNTANT (WORKS) ..	004	BRICKLAYER	091
ACCOUNTS CLERK (NAAFI) ..	131	BRICKLAYER AND MASON ..	092
AGRICULTURIST FARMER ..	005	BUGLER	093
AIR CONDITIONING MECHANIC ..	540	BUTCHER	096
AIR OBSERVER I.O.C. ..	010		
AIR SUPPLY SPECIALIST ..	012		0
AIR SURVEYOR (S. OF I.) ..	801	CAMOUFLAGE MODELLER ..	100
ARMAMENT ARTIFICER ..	030	CAMOUFLAGE PLASTERER ..	101
ARMATURE WINDER ..	021	CANVASSER	104
ARMOURER	024	CARPENTER	105
ARMOURER, WORKSHOP PRACTICE	025	CARPENTER AND JOINER ..	106
ARTIFICER (ARMAMENT) ..	030	CARPENTER (DOCKS) ..	107
ARTIFICER (ENGINE) ..	031	CHAPLAIN (IND. TROOPS) ..	110
ARTIFICER (EXCAVATING MACHINE)	032	CHARGE HAND (NAAFI) ..	115
ARTIFICER (RUBBER EQUIPMENT)	033	CHARGE MAN	116
		CHARGE MAN (WORKS) ..	117
		CHECKER	120
		CHECKER AND NUMBER TAKER	121
B			
BAKER	052	CIVILIAN EDUCATION INS- TRICTR	440
BANDALLER	055	CLEANER (RLY. ENGINE) ..	125
BANDALLING MOHARER ..	056	CLERK (ACCOUNTANT I.W.T.) ..	130
BANDALLING SIRDAR ..	057	CLERK (ACCOUNTS) (NAAFI) ..	131
BAND MASTER	060	CLERK (CIVILIAN)	132
BANDSMAN, MILITARY BAND ..	061	CLERK (COMBATANT)	133
BARBER	065	CLERK (I. W. T.)	134
BARGE LASCAR (WATER-MAN) ..	481	CLERK N. C. E.	135
BASKET MAKER	068	CLERK (RLY.)	136
BATTERY SURVEYOR (IND. ARTY.)	840	CLERK SPECIAL INTELLI- GENCE DUTIES	137
BEARER (PERSONAL SER- VANT)	070	CLERK (TECH.) (S. OF I.) ..	802
BEDI MAKER	072	CLINICAL CLERK ORDERLY ..	139
BELLOW'S BOY	073	COAL MAN FIRE FIGHTER ..	338
BHANDARI	074	COASTAL GUARD	128
BLACKSMITH	075	COMPOSITOR (S. OF I.) ..	804
BLOCK INSPECTOR	430	COMPUTOR (S. OF I.) ..	805
BLOCK MOUNTER (S. OF I.) ..	803	CONCRETOR	129
BOAT PILOT	680	CONDUCTOR, TRAMWAY ..	938
BOILER ATTENDANT	080	COOK (B. T.)	140
BOILER MAKER	081	COOK (I. T.)	141
BOILER MAKER (DOCKS) ..	082	COOK (HOSPITAL) B. T. ..	142
BOILER WATER TESTER ..	085	COOK (HOSPITAL) I. T. ..	143
BOOK BINDER	088	COOK (LEARNER) I. T. ..	149
BOOT MAKER	089	COOK (LEARNER) MESS & B. T.	148
BRAKESMAN AND SHUNTER ..	868	COOK (MESS)	144
		COOK (SPECIAL)	145

62

APPENDIX "O"—contd.

Trade	Code No.	Trade	Code No.
C—contd.		D—contd.	
COOPER	150	DRIVER A. T. (MULE PONY) ..	255
COPPER PLATE PRINTER (S. OF I.)	806	DRIVER A. T. (S. & M.) ..	256
COPPER-SMITH	151	DRIVER (CRANE) ..	260
CRANE AND MOTORMAN (I. W. T.)	155	DRIVER ENGINE DIESEL ..	261
CREW DRIVER MECHANIC (I. A. C.)	160	DRIVER ENGINE I. C. ..	262
CREW DRIVER OPERATOR (I. A. C.)	161	DRIVER ENGINE LIGHT RLY. ..	265
CREW GUNNER MECHANIC (I. A. C.)	162	DRIVER ENGINE RLY. ..	264
CREW GUNNER OPERATOR (I. A. C.)	163	DRIVER ENGINE STEAM ..	263
CREW MOTOR MECHANIC (I. A. C.)	164	DRIVER ENGINE TRAMWAY ..	939
CUTLER	190	DRIVER EXCAVATOR ..	266
D		DRIVER MACHINE ..	267
DENTAL MECHANIC .. .	210	DRIVER MARINE, STEAM & DIESEL ..	268
DESPATCH RIDER (SIGS.) ..	215	DRIVER MECHANIC ..	269
DHOBI (WASHERMAN) ..	977	DRIVER MECHANIC CINEMA ..	270
DIPPER CHECKER (PETROLEUM)	216	DRIVER M. T. ..	280
DISTILLER	218	DRIVER OPERATOR ..	281
DISTRIBUTOR (S. OF I.) ..	807	DRIVER OPERATOR EXCAVATING MACHINERY ..	282
DIVER	219	DRIVER STATIONARY PLANT ..	283
DOCKS ASST. FOREMAN ..	221	DRIVER TRANSPORTATION PLANT ..	284
DOCKS CARPENTER ..	107	DRUMMER ..	290
DOCKS (DRAUGHTSMAN) ..	231	DYER ..	294
DOCKS (FOREMAN) ..	220	E	
DOCKS (QUAY FOREMAN) ..	222	ELECTRICAL FITTER IND. ARTY. (A. A. S. L. OR C. A.) ..	352
DRAUGHTSMAN (ARCHITECTURAL)	230	ELECTRICAL SUPERVISOR ..	308
DRAUGHTSMAN (DOCKS) ..	231	ELECTRICIAN ..	310
DRAUGHTSMAN (MECHANICAL)	232	ELECTRICIAN (A. F. V.) ..	311
DRAUGHTSMAN (RLY. CONSTRUCTION)	233	ELECTRICIAN (SIGNALS) ..	312
DRAUGHTSMAN (SIGNALS) ..	234	ELECTRICIAN (SIGNALS) I. O. C. ..	313
DRAUGHTSMAN (S. OF I.) ..	808	ELECTRICIAN R. E. ..	314
DRAUGHTSMAN (TOPOGRAPHICAL)	235	ELECTRICIAN DIESEL ELECTRIC LOCOMOTIVE ..	315
DREDGERMAN R. E. ..	238	ELECTRIC SUB-STATION ATTENDANT ..	316
DRILL INSTRUCTOR ..	441	ENGINE ARTIFICER ..	031
DRILLER (HAND)	240	ENGINE CLEANER RLY. ..	125
DRILLER (MECHANIC) .. .	241	ENGINE DRIVER RLY. ..	264
DRILLER (PNEUMATIC) ..	243	ENGINE WORKSHOP SUPERVISOR ..	320
DRILLER (WELL-BORING) ..	245	ENGINEER & SUPERVISOR (TELG.) ..	321
DRIVER A. T. (BUFFALO) ..	251	ENGRAVER & CARVER (METAL) ..	322
DRIVER A. T. (BULLOCK) ..	252	ENGRAVER & CARVER (WOOD) ..	323
DRIVER A. T. (CAMEL) ..	253	EQUIPMENT REPAIRER ..	326
DRIVER A. T. (HORSE) ..	254		

APPENDIX "O"—contd.

Trade	Code No.	Trade	Code No.		
E—contd.					
ETCHER (S. OF I.)	809	HALWAI	401		
EXCAVATING MACHINE ARTIFICER	032	HAMMERMAN	408		
EXCAVATING MACHINE DRIVER	266	HANDPRESS PRINTER (S. OF I.)	812		
EXCAVATING MACHINE DRIVER OP.	282	HEAD PILOT	681		
F					
FARMER AGRICULTURIST	005	HEATER BOY	408		
FARRIER	332	HELIO OPERATOR (S. OF I.) ..	813		
FIRE CONTROL OPERATOR ..	337	HERDSMAN	410		
FIRE FIGHTER COALMAN ..	338	HOLDER UP	412		
FIREMAN	340	H			
FIREMAN (LOCO.)	341	ICE MECHANIC	541		
FIREMAN (LOCO. & LIGHT RLY.)	342	INLAND MASTER	450		
FIREMAN (MARINE)	343	INLAND MASTER (I.W.T.) ..	451		
FIREMAN (STATIONARY PLANT)	344	INSPECTOR (BLOCK)	430		
FISHERMAN (DEEP SEA) ..	348	INSPECTOR (LOCO.)	431		
FISHERMAN (I. W.)	349	INSPECTOR (PERMANENT WAY)	432		
FITTER	350	INSPECTOR (PERMANENT WAY) ASST.	433		
FITTER (A. F. V.)	351	INSPECTOR (RIVER SURVEY) ..	434		
FITTER (ELECTRICAL) IND. ARTY. (A. A. S. L. OR C. A.) ..	352	INSPECTOR (TRAFFIO) ..	435		
FITTER (ENGINE ARTIFICER) ..	353	INSPECTOR (WORKS) ..	436		
FITTER (GUN)	354	INSTRUCTOR (CIVLN. EDUCATNL.)	440		
FITTER MOTOR VEHICLE I. ARTY.	355	INSTRUCTOR (DRILL)	441		
FITTER RLY. INTERLOCKING ..	356	INSTRUCTOR (MILY. EDUCATNL.)	442		
FITTER SIGNALS	357	INSTRUCTOR (P. T.)	443		
FITTER W. T.	358	INSTRUCTOR (WEAPONS) ..	444		
FOREMAN DOCKS	220	INSTRUMENT MECHANIC ..	458		
FOREMAN (QUAY)	222	INSTRUMENT MECHANIC (I. O. C.)	454		
FOREMAN SHED	371	INSTRUMENT MECHANIC (SIGS.)	455		
FOREMAN WORKSHOP & LOCO.	370	INSTRUMENT MECHANIC (SURGICAL)	456		
G					
GARDENER	383	JOINER	106		
GLASS BLOWER (S. OF I.) ..	810	J			
GLASS GRINDER	386	KHALASAI (S. OF I.)	814		
GOLDSMITH	387	KOTWAL	465		
GREASER	389	KUSSAB (DECK OR ENGINE ROOM)	468		
GROOM (COMBATANT)	390	K			
GROOM (SYCE)	391	L			
GROUND OBSERVER (I. O. C.)	392	GUARD	894		
GUARD	894	GUILLOTINE OPERATOR (S. OF I.)	811		
GURANTHI	398	LABORATORY ASST.	471		
		LABOURER	473		

APPENDIX "O"—contd.

Trade	Code No.	Trade	Code No.
L—contd.		M—contd.	
LASCAR	480	MECHANIC (WIRELESS) ..	549
LASCAR (BARGE) ..	481	MESSENGER	565
LASCAR (WATER MAN) ..	482	MESS HAVILDAR	568
LEADSMAN	485	METAL PRINTER (S. OF I.) ..	821
LEATHER STITCHER ..	486	MILITARY EDUCATIONAL IN- STRUCTOR	442
LEVELLER (S. OF I.) ..	815	MILKMAN	570
LIGHTER MAN .. .	487	MILLWRIGHT	571
LIGHTMAN	488	MINER	572
LINEMAN (DIVING) ..	490	MOTOR MECHANIC	542
LINEMAN (I. E.) ..	491	MOULDER	573
LINEMAN (POWER) ..	492	MOULDER SUPERVISOR (I. W. T.)	574
LINEMAN (SIGS.) ..	493	MOULVI	575
LITHO GRAPHER ..	495	MUSICIAN (INDIAN MUSIC) ..	578
LITHO MACHINE PRINTER (S. OF I.)	816	MUSICIAN (WESTERN MUSIC) ..	579
LOFTMAN (I. S. C.) ..	497		
LUMBER MAN	498		
M		N	
MACHINE FEEDER (S. OF I.) ..	817	NAAFI SUPERVISOR	581
MACHINE MAN (S. OF I.) ..	818	NEGATIVE PLATE MAKER .. .	585
MACHINIST (METAL) ..	501	NEGATIVE RETOUCHER	586
MACHINIST (WOOD WORKING) ..	502	NURSING ORDERLY	590
MAINS SUPERVISOR .. .	508	NURSING ORDERLY (MENTAL) ..	591
MALE NURSE	500	NURSING ORDERLY (SPECIAL TREATMENT)	592
MAP STORE MAN (S. OF I.) ..	819	O	
MASALCHI	512	OBSERVER AIR (I. O. C.) ..	610
MARKMAN	514	OBSERVER CORPS SPECIALIST (I. O. C.)	601
MASON	515	OBSERVER GROUND (I. O. C.) ..	392
MASSEUR	518	OFFSETTER (S. OF I.) .. .	825
MAT & THATTIE MAKER ..	520	OILMAN	610
MECHANIC AIR CONDITION- ING	540	OILMAN (FACTORY)	611
MECHANIC DENTAL .. .	210	OPERATOR CINEMA	620
MECHANIC ICE	541	OPERATOR DRIVING EXCAVAT- ING MACHINERY	282
MECHANIC INSTRUMENT ..	453	OPERATOR FIRE CONTROL ..	337
MECHANIC INSTRUMENT (I. O. C.)	454	OPERATOR GUILLOTINE (S. OF I.)	811
MECHANIC INSTRUMENT (SIGS.)	455	OPERATOR HELIO (S. OF I.) ..	813
MECHANIC INSTRUMENT SUR- GICAL	456	OPERATOR PHOTOGRAVURE (S. OF I.)	828
MECHANIC (MOTOR) .. .	542	OPERATOR POWDER SURFACE (S. OF I.)	830
MECHANIC (OXYGEN & ACE- TYLENE)	543	OPERATOR SIGNALS KEY- BOARD	621
MECHANIC (PETROL) .. .	544	OPERATOR TELEGRAPH S. & M.	622
MECHANIC (RADIO) .. .	549	OPERATOR TELEGRAPH (SIGS.)	623
MECHANIC (REFRIGERATION) ..	545	OPERATOR TELEGRAPH (WIRELESS) (SIGS.)	628
MECHANIC (S. OF I.) .. .	820		
MECHANIC (TYPEWRITER) ..	546		
MECHANIC (VEHICLE) .. .	547		

APPENDIX "O"—contd.

Trade	Code No.	Trade	Code No.		
O—contd.			P—contd.		
OPERATOR TELEGRAPH (LINE) (SIGS.) .. .	629	PROOF EXAMINER (S. OF I.)	832		
OPERATOR TELEPHONE .. .	915	PROOF READER (S. OF I.)	833		
OPERATOR (VISUAL) SIGS. ..	624	P. T. INSTRUCTOR .. .	443		
OPERATOR WIRELESS ARTY ..	625	PUMPHOUSE SUPERVISOR ..	697		
OPERATOR WIRELESS TELE- PHONE (I. O. C.) .. .	626	PUMPMAN DIVING .. .	698		
OPERATOR SMOKE DRIVER P. C. .. .	627	PUSH CYCLE REPAIRER ..	699		
OPTICAL WORKER (S. OF I.) ..	826	Q			
ORDERLY & MESSENGER ..	630	QUAY FOREMAN .. .	222		
ORDERLY, TRANSFUSION R.A.M.C .. .	593	QUARRY MAN .. .	701		
OVERSEERS I. W. T. .. .	635	R			
P					
PACKER (I.A.O.C.) .. .	650	RADIOGRAPHER .. .	724		
PACKER (I.H.O.) .. .	651	RADIO MECHANIC .. .	549		
PAINTER & DECORATOR ..	654	RLY. ASSTT. PERMANENT WAY INSPECTOR .. .	439		
PALANMAKER .. .	658	RLY. BRAKESMAN & SHUNTER	868		
PALAN TREE MAKER .. .	659	RLY. CONST RUC- TION DRAUGHTSMAN ..	238		
PANDIT .. .	660	RLY. ENGINE CLEANER ..	125		
PAPER HANGER (S. OF I.) ..	827	RLY. ENGINE DRIVER ..	264		
PARACHUTE PACKER .. .	664	RLY. PERMANENT WAY INSPECTOR .. .	432		
PATTERN MAKER .. .	666	MISTRIE .. .	670		
PATWARI .. .	669	RLY. PLATE LAYER .. .	688		
PAULIN MAKER .. .	668	RLY. POINTSMAN .. .	694		
PERMANENT WAY INSPECTOR	432	RLY. SHUNTING PORTER ..	869		
PERMANENT WAY MISTRIE ..	670	RLY. SURVEYOR .. .	841		
PETROL MECHANIC .. .	544	RLY. TICKET COLLECTOR ..	925		
PHOTOGRAPHER .. .	671	RLY. TRAIN EXAMINER ..	940		
PHOTOGRAPHER (CINE) .. .	672	RANGE TAKER .. .	728		
PHOTOGRAVURE OPERATOR (S. OF I.) .. .	828	RANGE TAKER (I. N. F.) ..	729		
PHARMACIST .. .	675	RECORD KEEPER .. .	730		
PILOT BOAT .. .	680	REFRIGERATION MECHANIC ..	545		
PILOT (HEAD) .. .	681	RIGGER .. .	740		
PILOT INSPECTOR .. .	682	RIVER SURVEY INSPECTOR ..	434		
PIPEB .. .	685	RIVETER .. .	742		
PLANE TABLER .. .	687	ROLLER MOULDER .. .	746		
PLATE LAYER .. .	688	ROPE WORKER .. .	748		
PLATER .. .	690	RUBBER STAMP MODELLER ..	749		
PLUMBER .. .	691	S			
POINTSMAN .. .	694	S. OF I. (AIR SURVEYOR) ..	801		
POTTER .. .	695	S. OF I. (BLOCK MOUNTER) ..	803		
POWDER SURFACE OPERATOR (S. OF I.) .. .	830	S. OF I. (CLERK TECHN.) ..	802		
PRESSMAN (S. OF I.) .. .	831	S. OF I. (COMPOSITOR) ..	804		
PRINTER COMPOSITOR ..	696	S. OF I. (COMPUTOR) ..	805		
PRINTER LITHO MACHINE ..	816	S. OF I. (COPPER PLATE)	806		
PRINTER METAL (S. OF I.) ..	821	S. OF I. (DISTIBUTOR) ..	807		
		S. OF I. (DRAUGHTSMAN) ..	808		

APPENDIX "O"—contd.

Trade	Code No.	Trade	Code No.
S—contd.			S—contd.
S. OF I. (ETCHER)	809	SHUNTER AND BRAKESMAN ..	868
S. OF I. (GLASS BLOWER) ..	810	SHUNTING PORTER	869
S. OF I. (GUILLOTINE OPER.) ..	811	SIGNALLER	877
S. OF I. (HAND PRESS PRINTER)	812	SIGNALLER (L. N. F.)	879
S. OF I. (HELIO OPERATOR) ..	813	SILVERSMITH	880
S. OF I. (KHALASAI)	814	SPECIALIST (ARTY.)	881
S. OF I. (LEVELLER)	815	SPINNEE	882
S. OF I. (LITHO MACHINE PRINTER)	816	SPRINGSMITH	883
S. OF I. (MACHINE FEEDER) ..	817	STATION MASTER	884
S. OF I. (MACHINE MAN) ..	818	STATION MASTER, ASSTT. ..	885
S. OF I. (MAP STOREMAN) ..	819	STEAMER WRITER	886
S. OF I. (MECHANIC)	820	STENOGRAPHER	887
S. OF I. (METAL PRINTER) ..	821	STEREOTYPER	856
S. OF I. (OFFSETTER)	825	STEVEDORE	888
S. OF I. (OPTICAL WORKER)	826	STEVEDORE ERECTOR	889
S. OF I. (PAPER HANGER) ..	827	STOREHOLDER	890
S. OF I. (PHOTOGRAVURE OPERATOR)	828	STOREKEEPER	891
S. OF I. (PLANE TABLER) ..	829	STOREMAN	892
S. OF I. (POWDER SURFACE OPERATOR)	830	STOREMAN TECHNICAL R. SIGS.	908
S. OF I. (PRESSMAN)	831	SUB-INSPECTOR OF WORKS ..	893
S. OF I. (PROOF EXAMINER) ..	832	SUB-INSPECTOR OF TELG. ..	911
S. OF I. (PROOF READER) ..	833	SUB-INSPECTOR OF TELEPHONE	916
S. OF I. (TRANSFER PAPER MAKER)	836	SUPERVISOR (ELECTRICAL) ..	308
S. OF I. (TRAVERSER)	837	SUPERVISOR (ENGINE WORK-SHOP)	320
S. OF I. (TRIANGULATOR) ..	838	SUPERVISOR (MAINS)	508
S. OF I. (TYPE PRINTER) ..	839	SUPERVISOR (NAAFI)	581
SADDLE TREE MAKER	850	SUPERVISOR (PUMPHOUSE) ..	697
SADDLER AND HARNESS MAKER	851	SUPERVISOR & ENGINEER (TELEGRAPH)	821
SAIL MAKER	852	SURVEYOR AIR (S. OF I.) ..	801
SALESMAN	853	SURVEYOR (BATTERY I. ARTY.)	840
SAW DOCTOR	854	SURVEYOR (RAILWAY)	841
SAWYER	855	SURVEYOR (SECUNNY)	842
SEAMAN	858	SURVEYOR (SERANG)	865
SECUNNY	860	SURVEYOR (SURVEY REGT. I. ARTY.)	843
SERANGS BARGE	861	SURVEYOR (TOPOGRAPHICAL) ..	844
SERANGS C. P.	862	SURVEYOR ORDNANCE	845
SERANGS SECOND	863	SWEeper	895
SERANGS Z. CRAFTS	864	SWITCH BOARD ATTENDANT ..	896
SERANGS SURVEYOR	865	SYCE (GROWN)	391
SHED FOREMAN	871	T	
SHEET METAL WORKER ..	872	TAILOR	
SHIFT ENGINEER	875	TALLYMAN	901
SHIPWRIGHT	876		902
SHIP YARD SKILLED LABOURER			

67

APPENDIX "O"—contd.

Trade	Code No.	Trade	Code No.
T—contd.			
TEA SERVER	905	UPHOLSTERER	TEXTILE
TECHNICAL STOREMAN R. SIGS.	908	FITTER	921
TELEGRAPH (ENGINEER & SUPERVISOR)	321	VEHICLE MECHANIC	547
TELEGRAPHIST	910	VETERINARY ASSISTANT SUR-GEON	958
TELEGRAPH SUB-INSPECTOR ..	911	VETERINARY DRESSER	957
TELEPHONE OPERATOR ..	915	VULCANIZER	959
TELEPHONE SUB-INSPECTOR ..	916	W	
TEXTILE REFITTER (TENT MENDER)	920	WAGON ERECTOR	968
TEXTILE REFITTER (UP-HOLSTERER)	921	WAITER	970
TICKET COLLECTOR (RAIL WAYS)	925	WAITER (MESS)	971
TILE & BRICK MAKER	090	WAITER (WINE)	972
TINDALL (DECK)	927	WALL MAKER	969
TINDALL (ENGINE ROOM)	928	WARD SERVANT	976
TINSMITH	929	WASHERMAN (DHOBI)	977
TOOLMAKER	930	WATCH MAKER	978
TRACER	932	WATCHMAN	979
TRAFFIC CONTROLLER	934	WATER CARRIER	980
TRAFFIC OPERATOR	935	WEAPONS INSTRUCTOR	444
TRAIN EXAMINER	940	WEAVER	981
TRAMWAY CONDUCTOR	938	WEIGHMAN	982
TRAMWAY DRIVER	939	WELDER	984
TRANSFER PAPER MAKER (S. OF I.)	836	WELDER (ACETYLENE OR ELECTRIC)	985
TRANSFUSION ORDERLY R.A.M.C.	593	WELL BORING (DRILLER)	245
TRAVERSER (S. OF I.)	837	WHEELER	987
TRIANGULATOR (S. OF I.)	838	WIRELESS MECHANIC	549
TUGMASTER	941	WIREMAN	988
TURNER	942	WIREMAN R.A.	989
TYPE PRINTER (S. OF I.) ..	839	WORKSHOP FOREMAN	370
TYPEWRITER MECHANIC ..	546	Z	
		ZINC CORRECTOR	996
		ZINC GRAINER	997

Special Note.—If the trade required is not in the above list or there is doubt as to the code number to be allotted, an explanatory entry should be made in manuscript in place of a code number.

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "P".

Hollerith code numbers for Classes and Sub-Classes

(vide Appendix B, Col. 8)

Class and Sub-Class	Code No.	Class and Sub-Class	Code No.
MUSSALMAN—			
(Unspecified)	100	HINDUSTANI	106
ASSAMESE	101	KATAS	107
BALUCHIS	102	MADRASSI	108
BENGALI	103	MEOS	109
DEKHANI	104	PATHANS	110
HAZARWALS	105	PATHANS AFRIDIS	111

APPENDIX "P"—contd.

Class and Sub-Class	Code No.	Class and Sub-Class	Code No.
MUSSALMANS—<i>contd.</i>			
PATHANS BANGASH	.. 112	MADRASSI 250
PATHANS KHATTAKS	.. 113	MAHARS 260
PATHANS ORAKZAIS	.. 114	MAHRATTAS 261
PATHANS YUSAFZAIS	.. 115	MEGHS 262
PUNJABI	.. 120	MERS 263
RAJPUTANA & CENTRAL INDIA	.. 130	MINAS 264
RANGHARS	.. 140	ORIYAS 265
HINDU—			
(Unspecified)	.. 200	SIKH—	
AHIRS	.. 201	(Unspecified) 300
ASSAMESE	.. 202	JATS 301
BENGALI	.. 203	M. & R. 302
BHILS	.. 204	GURKHA 400
BAHMANS	.. 210	CHRISTIAN—	
CHAMARS	.. 220	(Unspecified) 500
DOGRAS	.. 221	ANGLO-INDIAN 501
GARHWALIS	.. 222	ASSAMESE 502
GHIRTS	.. 223	MADRASSI 503
GUJARS	.. 224	OTHERS—	
JATS	.. 230	HOS. 601
KABIRPANTHIS	.. 241	MUNDAS 602
KOLIS	.. 242	ORAONS 603
KUMAONIS	.. 243	SANTHALS 604
KUMHARS	.. 244	MISCELLANEOUS 610
LODHIS (U. P. & O. P.)	.. 245		

RELEASE REGULATIONS, INDIAN ARMY.

APPENDIX "Q".

Hollerith code numbers for provinces and districts of British India and for States and Agencies.

(vide Appendix B, Col. 9)

BRITISH INDIA.

District	Code No.	District	Code No.
A			
AGRA	.. 110	ARCOT SOUTH 324
AHMEDABAD	.. 460	ASSAM UNSPECIFIED 080
AHMEDABAD CITY	.. 461	ATTOCK 584
AHMEDNAGAR	.. 470	AZAMGARH 162
AJMER	.. 001		
AKOLA	.. 402	B	
ALIGARH	.. 111	BAHRAICH 192
ALLAHABAD	.. 130	BAKARGANJ 233
ALMORA	.. 172	BALAGHAT 432
AMBALA	.. 554	BALASORE 292
AMRAOTI	.. 401	BALIPARA FRONTIER TRACT	.. 098
AMRITSAR	.. 571	BALLIA 154
ANANTAPUR	.. 313	BALUCHISTAN UNSPECIFIED	.. 510
ANDAMANS	.. 050	BANDA 143
ARCOT NORTH	.. 323	BANKURA 203

APPENDIX "Q"—contd.

BRITISH INDIA—contd.

District	Code No.	District	Code No.
BANNU	525	DACCA	230
BARABANKI	195	DADU	501
BAREILLY	121	DARBHANGA	264
BASTI	161	DARJEELING	223
BELGAUM	480	DARRANG	092
BELLARY	308	DEHRA DUN	102
BENARES	150	DELHI	010
BENGAL UNSPECIFIED	200	DERA GAZI KHAN	595
BERAR UNSPECIFIED	400	DERA ISMAIL KHAN	526
BETUL	421	DHARWAR	482
BHAGALPUR	270	DINAPUR	221
BHANDARA	431	DRUG	435
BLJAPUR	481	E	
BLIJNOR	122	ETAH	114
BIHAR UNSPECIFIED	250	ETAWAH	133
BILASPUR	434	F	
BILOCH TRANS-FRONTIER TRACT	596	FARIDPUR	232
BIRBHUM	202	FARRUKHABAD	132
BOGRA	225	FATEHPUR	131
BOLAN	514	FEROZEPORE	564
BOMBAY CITY	451	FYZABAD	190
BOMBAY SUBURBAN	467	G	
BOMBAY UNSPECIFIED	450	GANJAM AGENOY	296
BROACH & PANCH	462	GANJAM PLAIN	295
BUDAUN	123	GARHWAL	173
BULANDSHAHR	105	GARO HILLS	096
BULDANA	403	GAYA	252
BURDWAN	201	GHAZIPUR	153
C		GOALPARA	090
CACHAR	381	GODAVARI EAST	302
CALCUTTA	212	GODAVARI WEST	303
CAWNPORE	134	GONDA	191
CENTRAL PROVINCES UN-SPECIFIED	410	GORAKHPUR	160
CHAGAI	515	GUJRANWALA	574
CHAMPARAN	262	GUJRAT	580
CHANDA	424	GUNTUR	303
CHATISGARH DIV. UNSPECIFIED	430	GURDASPUR	572
CHINDWARA	422	GURGAON	552
CHINGLEPUT	311	H	
CHITTAGONG	240	HAMIRPUR	142
CHITTAGONG HILLS	241	HARDOI	184
CHITTOOR	312	HAZARA	521
CHOTA NAGPUR DIV. UN-SPECIFIED	280	HAZARIBAGH	281
COIMBATORE	321	HISSAR	556
COORG	350	HOOGHLY	205
CUTTACK	291	HOSHANGABAD	413
(6)L1851Army		HOSHIARPUR	561
		HOWRAH	206
		HYDERABAD (SIND)	502

APPENDIX "Q"—contd.

BRITISH INDIA—contd.

District	Code No.	District	Code No.
		M—contd.	
		MALABAR	330
		MANBHUM	284
		MANDLA	412
		MARDAN	522
		MEERUT	101
		MERWARA	001
		MIANWALI	585
		MIDNAPUR	204
		MIRZAPUR	151
		MOLDA	227
		MONGHYR	271
		MONTGOMERY	590
		MORADABAD	124
		MULTAN	593
		MURSHIDABAD	214
		MUTTRA	112
		MUZAFFARGARH	594
		MUZAFFARNAGAR	104
		MUZAFFARPUR	263
		MYMENSINGH	231
KAIRA	464		
KAMRUP	091		
KANARA	483		
KANARA SOUTH	331		
KANGRA	560		
KARACHI	503		
KARNAL	553		
KHANDESH EAST	471		
KHANDESH WEST	472	N	
KHASI & JAITIA HILLS	082	NADIA	213
KHERI	185	NAGA HILLS	084
KHULNA	216	NAGPUR	420
KISTNA	304	NAINITAL	171
KOHAT	524	NASIK	473
KOLABA	484	NAWABSHAH	505
KORAPUT	297	NELLORE	305
KUDDAPAH	307	NICOBARS	051
KUMAON DIV. UNSPECIFIED	170	NILGIRIS	320
KURNOOL	306	NIMAR	414
		NOAKHALI	243
		NOWGONG	093
LAHORE	570	N.W. F. P. UNSPECIFIED	520
LAKHIMPUR	095		
LARKANA	504	O	
LORALAI	512	ORISSA UNSPECIFIED	290
LUCKNOW	180		
LUDHIANA	563	P	
LUSHAI HILLS	083		
LYALLPUR	591	PABNA	226
		PALAMAU	283
		PARGANAS (24)	211
MADRAS UNSPECIFIED	300	PARTABGARH	194
MADRAS	310	PATNA	251
MADURA	327	PESHAWAR	523
MAHALS	463	PILIBHIT	126
MAINPURI	113	POONA	474

APPENDIX "Q"—contd.

BRITISH INDIA—contd.

District.	Code No.	District.	Code No.
P—contd.			S—contd.
PRESIDENCY DIV. UNSPECIFIED		SIBI	516
FIED	210	SIBSAGAR	094
PUNJAB UNSPECIFIED	550	SIMLA	555
PURI	293	SIND FRONTIER UPPER	508
PURNEA	272	SIND UNSPECIFIED	500
Q		SINGHBHUM	285
QUETTA-PISHIN	511	SITAPUR	183
R		SHOLAPUR	476
RAE BARELI	182	SUKKUR	506
RAIPUR	433	SULTANPUR	193
RAJSHAHİ	220	SURAT	465
BAMNAD	328	SYLHET	085
RANCHI	282	T	
RANGPUR	224	TANJOBE	326
BATNAGIRI	485	THANA	466
RAWALPINDI	583	THAR PARKAR	507
ROHILKHAND DIV. UNSPECIFIED		TINNEVELLY	329
FIED	120	TIPPERA TRACTS	242
ROHTAK	551	TRICHINOPOLY	325
S		U	
SADIA FRONTIER TRACTS ..	097	UNAO	181
SAHARANPUR	103	UNITED PROVINCES OR OUDH	
SALEM	322	UNSPECIFIED	100
SAMBALPUR	294	UPPER SIND FRONTIER	508
SANTAL PARGANAS	273	V	
SARAN	261	VIZAGAPATAM	301
SATARA	475	W	
SAUGOR	415	WARDHA	423
SHAHABAD	253	Y	
SHAHJAHANPUR	125	YEOTMAL	404
SHAHPUR	581	Z	
SHEIKHUPURA	575	ZHOB	513
SIALKOT	573		

STATES AND AGENCIES

A	B—contd.
ABU	883 BANGANAPALLE
AJAIGARH	644 BANSDA
AKALKOT	715 BANSWARA
ALIRAJPUR	671 BAONI
ALWAR	864 BARAMBAA
ATHMALLIK	811 BARIA
ATHGARH	816 BARODA
AUNDH	713 BARUNDHA
	BARWANI
B	BASTAR
BAHWALPUR	839 BAUDH
BALASINOR	734 BENARES
BAMRA	805 BHARATPUR

72

APPENDIX "Q"—contd.

STATES AND AGENCIES—contd.

District.	Code No.	District.	Code No.
B—contd.			
BHOPAL	664	HINDOL 812
BHOR	711	HYDERABAD 760
BIJAWAR	650	IDAR	I ..
BIKANER	861	ILLAQAS FRONTIER IN GIL-	933
BILASPUR	852	GIT	771
BONAI	801	INDORE	665
BUNDI	875	JAFRABAD	946
C			
CAMBAY	737	JAIPUR 862
CENTRAL INDIA UNSPECI- FIED	640	JAISALMER 868
CHAMBA	842	JAORA 673
CHANG BHAKAR	681	JAMKHANDI 716
CHARKHARI	647	JANJIRA 729
CHATISGARH UNSPECIFIED ..	680	JASHPUR 684
CHATTARPUR	648	JATH 717
CHHUIKADAN	691	JAUHAR 731
CHOTA UDEPUR	738	JHABUA 674
COCHIN	700	JHALAWAR 872
COOCH-BIHAR	630	JIND 835
CUTCH	937	JODHPUR 863
D			
DANGS	743	KAIROUR 843
DANTA	881	KALAHANDI 696
DATIA	652	KALAT 610
DECCAN UNSPECIFIED ..	720	KALSIA 850
DESPALLA	818	KANKER 693
DEWAS	670	KAPURTHALA 838
DHAR	663	KARAN 611
DHARAMPUR	739	KARAULI 867
DHARANGADHRA	934	KATHIAWAR (EAST) 951
DHENKANAL	808	KASHMIR 770
DHOLPUR	865	KATHIAWAR (WEST) 950
DHROL	947	KAWARDHA 688
DUJANA	831	KEONJHAR 802
DUNGARPUR	874	KHAIRAGARH 689
E			
EAST KATHIAWAR AGENCY	951	KHANDPARA 819
F			
FARIDKOT	836	KHANIADHANA 655
G			
GANGPUR	800	KHARASAWAN 804
GILGIT FRONTIER ILLAQAS	771	KHASI 601
GONDAL	942	KILCHIPUR 662
GUJRAT REST OF AGENCIES	749	KISHENGARH 869
GUJRAT UNSPECIFIED ..	730	KOLHAPUR 710
GWALIOR	750	KOREA 682
		KOTAH 876
		KURUNDWAD (JR.) 726
		KURUNDWAD (SR.) 725
		KUSHALGARH 890

73

APPENDIX "Q"—concl'd.
STATES AND AGENCIES—concl'd.

District.	Code No.	District.	Code No.
L		R	
LASEBELA	612	RADHANPUR	932
LAWA	891	RAIGARH	686
LIMDI	938	RAIRAKHOL	809
LOHARU	832	RAJGARH	660
LUNAWADA	732	RAJKOT	945
	M	RAJPIPLA	733
		RAJPUTANA UNSPECIFIED	866
MAIHAR	642	RAMDURG	727
MALERKOTLA	837	RAMPUR	920
MANDI	840	RATLAM	675
MANIPUR	600	REWA	641
MARWAR	892	S	
MAYURBHANDJ	632	SABARKANTHA AGENCY	931
MIRAJ (JR.)	724	SACHIN	740
MIRAJ (SR.)	723	SAILANA	676
MORVI	936	SAKTI	687
MUDHOL	722	SAMTHAR	654
mysore	790	SANDUR	782
	N	SANGLI	714
		SANT	741
		SARANGARH	692
NABHA	834	SAVANUR	728
NAGOD	643	SAWANTWADI	721
NANDGAON	690	SERAIKELA	803
NARSINGHARH	661	SHAIHPURA	877
NARSINGHPUR	813	SIKKIM	900
NAWANAGAR	940	SIRMOOR	851
NAYAGARH	821	SIROHI	882
NEPAL	990	SITAMAU	677
NILGIRI	820	SONEPUR	841
	O	SURGANAA	742
		SURGUJA	683
OTHER STATES	839	T	
ORCHA	651	TALCHAR	807
	P	TEHRI GARHWAL	853
		TIGIRIA	815
PALANPUR	880	TONK	870
PALITANA	944	TRAVANCORE	910
PALLAHARA	806	TRIPURA	681
PANNA	646	U	
PARTABGARH	871	UDAIPUR	685
PATAUDI	830	W	
PATIALA	833	WADHWAN	935
PATNA	694	WADI	718
PHALTAN	712	WANKANER	939
PORBANDAR	941	WEST KATHIAWAR AGENCY	950
PUDUKOTTAI	780	WESTERN INDIA UNSPECI-	
PUNJAB (HILL) UNSPECIFIED	859	FIED	930